

MINUTES OF THE DUXBURY SELECTBOARD
October 13, 2008

Members present: Jo Ann Berno ,Kym Andrews, Richard Charland, Craig Isvak,
Todd Liberty

Others present: David Quenneville, Ken Scott, Glen Mink

The meeting was called to order at 6:30 p.m.

Town Insurance: Glen Mink was present at the meeting to review the town's insurance policy for the coming year. A few questions arose for discussion such as what is covered under insurance for computers. It appears that only hardware is covered. Also, concern was raised regarding insurance for the Food Shelf space in the town office. Glen needs to look at a certificate of insurance from the manager of the food shelf. Glen will fax Jo Ann a copy of last year's insurance plan so that she can compare last year's costs to this new plan.

State Farm: Jeff Lively, attorney for the state from Building and General Services sent the Selectboard a letter explaining that they had received two bids which they need to review. Jo Ann will invite Audrey Quackenbush to the next meeting so that she can give the history of the restrictions on the state farm property.

Planning Commission: Catherine Gjessing, Chair of the Planning Commission attended the meeting to update the board on their current work. They have a Municipal Planning Grant application due on October 31. The Housing and Community Development Department which dispenses the money requires that a member of the selectboard sign and approve the final grant.

After some discussion as to how the grant money would be used, Jo Ann Berno made the motion that the selectboard approve the Planning Commission's request for the Municipal Planning Grant. Kym Andrews seconded the motion, and all were in favor of it.

Jo Ann Berno then made the motion to appoint Kym Andrews as the authorizing official from the selectboard. Craig Isvak seconded the motion, and all were in favor of it.

Catherine Gjessing then updated the board on their current work updating the zoning language in the town plan. They plan to have at least two items ready for the March town meeting so that the voters can vote on the new language.

Road Report: David Quenneville has sent in the FEMA papers necessary for the Ward Hill flood.

The Camel's Hump Bridge project is complete and has been submitted for state reimbursement.

The River Road will be re-signed. There are more than 100 signs on that stretch of road!

The Dowsville Road bridge is being fixed.

The road crew is ready for winter!

Executive Session: At 7:35 Jo Ann Berno made the motion to go into executive session to discuss legal matters. Kym Andrews seconded the motion, and all were in favor of it. The executive session ended at 7:45 p.m.

Old Business: There has been a citizen request for the board to hire a surveyor to stake out a right of way on Hayden Hill. The board will refer the citizen to the survey map for his information.

The board will be preparing the 2009 budget for the next couple of months.

Richard Charland reported on the current state of the quest for vault space in the town office. He recently contacted one of the companies about their bid, and they sent a copy of it to the town office, but he has not received a copy of that. Dick then discussed the three proposals with the board.

Jo Ann Berno made a motion to accept the minutes of the September 8 meeting. Todd Liberty seconded the motion, and all were in favor of it.

Kym Andrews made a motion to accept the bid for the 1994 International dump truck in the amount of \$555.55 and sell the truck to Todd Liberty. Craig Isvak seconded the motion; four members voted in favor of the motion, with one member abstaining.

The meeting was adjourned at 8:35. The next meeting will be held on November 10 at 6 p.m. returning the time of the meeting back to "winter hours."

Respectfully submitted,

Pam Dever