

**MINUTES OF THE DUXBURY SELECTBOARD MEETING HELD ON
December 12, 2016**

PRESENT: John Murphy, Patty Delaney, Steffan Defoe, Eric Ladensack, Daniel Izor, Maureen Harvey, Anne Wilson, Randy Berno, Joanne Berno, Brian Fitzgerald (brief appearance)

Called to Order by Chair John Murphy at 6:00 PM and selectboard members introduced.

Additions/Changes to the agenda

Discussion of a recommendation to the Planning Commission of a draft procedure for “Handling Enforcement of Zoning Violations” was added to New Business.

Approval of Minutes

Draft copies of the 12.5.2016 minutes were not available for review.

Citizen & Visitors to address the board

Randy and Joanne Berno asked the Board to modify or annul enforcement actions that are currently being taken against them by the Zoning Administrator (ZA). The Chair informed the Bernos that the Board does not have any authority over the ZA regarding the choices he makes in deciding how he wishes to enforce a zoning violation. Randy was told that the Development Review Board (DRB) was the appropriate venue for his complaints about the violation enforcement performance of the ZA.

Maureen Harvey notified the Board that the State has upped its share of the \$9/yr, dog/wolf hybrid, license fee by \$1. The State now gets \$5.00 and the Town \$4.00. This will short the Town approximately one hundred dollars. Given that, Maureen wanted to know if the Board wanted to increase the license fee by one dollar to make up the difference in the budget. Steffan made a motion to keep the licensure fee as it is, \$9.00/yr. Erick seconded the motion and all approved.

Reports

Highway Foreman

Adam Magee was not at the meeting. John informed the Board that the members of the five valley town road crews will be meeting on the 13th of December, here in Duxbury. The purpose is to start a discussion among the valley road crews regarding the best way to go about affording and meeting the road standards that are coming out in connection with Act 64. We all share the same geographical challenges and it is hoped that, together as a group, we are smarter than when we tackle these challenges individually.

December 12, 2016
Page 2

Treasurer

Anne went over and answered questions regarding this months financial records.

Anne brought up the fact that the selectboard record keeping needs attention. There is no system or procedure in place for the storage and retrieval of the many documents that the Selectboard generates.

Emergency Management Committee

Eric reported via email that "...all of the new radio equipment has been installed and issued. Clark Communication is still working on updating our FCC license.

We conducted a radio check with the new radios which was quite successful. We had solid communication around the Town. We did not get to test Zone 4 because Mo had a prior commitment. We will do another test in January to cover all our zones. The magnetic vehicle antennas made a big difference.

DEM submitted a \$2000 budget request for 2018 which included money for 2 more vehicle mounted antennas and adapters for the captains without them." -Eric

Planning Commission

Brian reported that the Planning Commission is moving along on the Zoning Ordinance Revision. He hopes that the Board will be able to join the Commission at a future date to go over the final draft.

New Business

John presented a recommendation to Brian for consideration for inclusion as part of the Zoning Ordinance revision. It is a draft "Procedure for the Handling of Zoning Violations".

A motion was made by Patty to go into executive session at 6:45PM to discuss a personnel matter, Erick seconded and all approved.

Patty made a motion to come out of Executive Session at 6:54PM, Erick seconded and all were in favor.

Patty made a motion to adjourn at 6:54PM which Erick seconded and all were in favor.

Respectfully submitted,

John B. Murphy, Selectperson