

"Draft"
MINUTES FOR DUXBURY SELECTBOARD MEETING
January 11, 2016

PRESENT: Amy Scharf, Marty Wells, Maureen Harvey, John Murphy, Betty Gibbs, Jeff Poitros, Dan Cardozo, Kym Andrews, Erik Zetterstrom
Called to Order by Amy at 6:03PM

REVIEW OF MINUTES

- Betty made motion to accept minutes for 12/14/15 as they are, 2nd by Maureen. All in favor.
- Maureen made motion to accept minutes for 12/29/15 as they are, 2nd by John. All in favor.
- Maureen made motion to accept minutes for 1/7/16 with changes, 2nd by John. All in favor.

CITIZENS AND VISITORS TO ADDRESS THE BOARD

- Jeff Poitros asked the board where the minutes for 12/14/15 meeting are.
 - o Board advised Jeff that they are in the book and he is welcome to them as they are for the public and they are online.

FOREMAN UPDATE ON ROADS

- John gave the board update for the Foreman
 - o 2008 tandem is in need of hydraulic piston and tank repair work done as its leaking. Have received a quote from Viking for the sum of \$4,166.
 - John made the motion to have Viking go forward on the repair work ASAP and not to exceed \$4,300.00, 2nd by Maureen. All in favor.

FINANCIAL REVIEW

- No reports at this time
 - o Maureen and Amy did meet with a potential candidate for the Treasurer role. No further action at this time though.

EMERGENCY MANAGEMENT

- Erik gave the board just a few updates on couple items

- He is looking into having a facilitated discussion between Moretown, Waterbury and Duxbury on emergency process and support for surrounding towns during a crisis.
 - More information on this to come
- Zone 2 captain has a new power transfer switch that he is willing to donate to the town if we wanted to have it wired up.
 - Erik is looking into a quote on what it would cost to have wired up for emergency needs.

OTHER BUSINESS

- Board has not heard anything back you from AOT regarding grant money for work done on Mtn. View as of yet.
 - John will follow up with Adam and the state and get back to the board with status.
- John went over the new performance evaluation document that he and the road crew drafted together.
 - Board gave good feedback and wants to see this document used going forward by the Foreman on an annual basis with the road crew members.
 - John still to work with Foreman on creating a evaluation for the Foreman position as well.
- Board started to discuss what articles we need to write for town meeting day.
 - More discussion to come.
- Motion to go into executive session at 8:27PM to discuss attorney communication. All in favor
- Motion to come out of executive session at 8:43PM. All in favor
- Maureen made motion to adjourn at 8:44PM, 2nd by Betty. All in favor

Meeting minutes taken by: *Marty Wells*