

Minutes for SPECIAL SELECTBOARD MEETING February 20, 2014

PRESENT: Dick Charland, Mo Lavanway, Maureen Harvey, Marty Wells, Dawn Poitras (left at 7pm), Kym Andrews, Shawnee Perry, Lars Dickson, Bonnie Morse, Todd Liberty

Dick called the meeting to order at 6:00 p.m.

RIVER ROAD BRIDGE REPLACEMENT -

- Motion by Mo to submit the Grant Application, prepared by Grenier Engineering, to AOT for replacement of the multi-plate culvert on River Road at Hayden Brook in the amount of \$171,000 with the change in the Grant Letter providing a 90/10 split between the State and the Town. Marty 2nd, all in favor.

POSTING OF AGENDA & MINUTES -

Dick indicated he received a request from a taxpayer for meeting information to be posted on the Duxbury Front Porch Forum. Dawn confirmed that is not a requirement, the requirement is to post on the board outside the Town Office. Dick asked if the events Calendar and Minutes has been updated. Lars confirmed he updates the information on the website once he has the information in a form in which he is able to post. Lars also indicated we want to see traffic directed to the website and utilize that more. Kym will post a message on the Duxbury Front Porch Forum directing townspeople to the website.

SELECTBOARD COMPENSATION -

There was a discussion on how the Selectboard should be paid with the raise which was approved at last Town Meeting. The Chair will receive \$1,250 and the other four board members will receive \$750 at Town Meeting. Each year Selectboard members are paid at Town Meeting. If a member leaves prior to their term expiring, the funds for that member will be divided amongst them and their replacement on the board, as has been the protocol in the past.

BUDGET DISCUSSION -

The following line items we changed from the budget provided for print in the Annual Town Report:

- 7-112 Blasting 0
- 7-119 Rentals \$3,500
- 7-125 Tires 0
- 7-128 Radios \$1,100
- 7-123 Maintenance \$4,000 after Todd questioned this amount since we now have a breakout for most of the Town's equipment. Money was shifted from this line item over to the 2003 Truck
- 7-124BTandem 2003 \$9,000. Lars expressed concern over continuing to put money into this truck
- 7-114 Chloride Mo questioned if we should reduce this. Dick recommended we leave it as there will be added traffic on River Road due to Waterbury Road Construction. Dick will look into Waterbury assisting Duxbury with this cost.
- 7-137 Gravel Pit \$2,500
- 7-138A Envir Dip \$1,250
- Shawnee questioned if the Town Garage repairs have been included in the budget. Dawn also questioned the cost of gas lines where the fuel tank is being moved due to ice coming off the roof. Dick explained plywood is now covering those gas lines. Mo explained the maintenance line item is budgeted for the move of the welding lines to the service pay and for transfer switch for the furnace, as well as minor repairs.
- Salaries for Road Crew - Mo explained the Road Crew has said they will forfeit their 2% raises this year:
 - 7-141A \$39,520
 - 7-141B \$36,400
 - 7-141C \$45,520
- 7-141D There was a discussion regarding a 4th guy as needed. This has recently been Ken Sargent. Marty would like to see Ken utilized more in lower the cost of Overtime. A discussion ensued about this and the fairness to the road crew. Todd proposed we leave this line item for emergencies. Mo indicated Ken would like to know one way or another if we plan to use him, even for a little bit. All agreed Ken is a great asset to the town and to leave this line item as is.
- 7-143 FICA Kym will research rate and make the adjustment
- 7-151 Insurance Kym will contact Stowe Insurance and make the adjustment. The amount paid in 2013 was also questioned and there is confusion in the

General Ledger Detail from transactions entered and removed from this line item. Kym will research.

- 8-211 & 8-212 Discussion. Dick indicated there was a slight mathematical error when calculating this. It should be calculated at \$19.71 for each position. The Clerk based on 24 hours and the Treasurer based on 16 hours. This would provide:
 - 8-211 \$24,598.08
 - 8-212 \$16,398.72
- 8-218 Asst Clerk \$9,400. Dick shared that Deb refuses to take an increase.
- 8-225A Equipment Lease - Maureen is concerned with the cost of the copier. This will be something to research for the next year's budget.
- 8-236 Records \$1,000
- 8-433 Sr Ctr - Leave at \$2,000 and let Townspeople make the decision and hear from Karol Smith at the meeting if they would like.
- Todd questioned the purchase of equipment this year. Mo shared the proposal for the purchase of an Excavator paid out at \$28,140 per year for 7 years.
- Todd questioned what would be done for the \$45,000 Road Work. Mo shared information about the 16 culverts to be replaced on Main Street & River Road. That includes \$5,000 for Excavator Lease if the new Excavator is not approved, or use the \$5,000 for other culverts including on Dowsville Road.
- Sand & Gravel Escrow needs to be added to the end of the Budget at a \$0.035 tax rate which equals \$53,398.
- Shawnee questioned if we would have results from the Audit at Town Meeting. Dick shared it is highly unlikely but the auditor is doing the best that she can.

Marty questioned when they should arrive for Town Meeting and if they are needed for setup the evening before. Dick indicated 8:30am on Town Meeting day is fine. Kym will request Ken to email all Selectboard Members regarding the prior evening setup.

Maureen made the motion to adjourn the meeting at 8:06pm. Marty 2nd, all in favor.

Submitted by Kym Andrews 2/21/14.