

Minutes for SELECTBOARD MEETING May 12, 1014

PRESENT: Mo Lavanway, Maureen Harvey, Amy Scharf, Adam Magee, Kym Andrews, Shawnee Perry, Jodi Carpenter, Doug Weber, Steffan Defeo, Jeff Poitros, Ty MacWalters, Daniel Izor, Diane Sansone, Lars Dickson

Mo called the meeting to order at 6 p.m.

MINUTES -

- Motion by Maureen to accept minutes from April 14, 2014 with changes, seconded by Amy, all in favor.
- Motion by Maureen to accept minutes from April 16, 2014 with no changes, seconded by Amy, all in favor.
- Motion by Maureen to accept minutes from May 9, 2014 as read by Mo, seconded by Amy, all in favor.

CITIZENS & VISITORS TO ADDRESS THE BOARD -

Steffan questioned if there is a plan to repave the south end of Crossett Hill where the existing pavement is broken up. Adam will call the state to see if the entire section needs to stay paved or if we can just leave the ramp paved. Mo and Adam will make sure it is on the project list.

Curb cut on Main Street at Izor property was discussed. Dan received the curb cut 4 years ago and expressed his concern of being on the meeting agenda with little notice. Mo explained a complaint was received over the weekend and he didn't want to delay the road construction process if there was no curb cut in process. With the clerk's office closed on Monday Mo was unable to verify if there was an existing curb cut. Mo thanked Dan for bringing his approved paperwork. Diane expressed her concern over the self-appointed town citizen who watches over their property.

Duxbury Country Store water issue - Ty MacWalters read the boil water notice for the Duxbury Country Store property. The owner has the State recommendation to remedy the situation, along with a timeline.

Doug expressed his concerns over the auditors report and if there are checks and balances in place for the clerk, former treasurer. Maureen and Mo both explained the

position is an elected position and that person does not report to the board. Lars expressed the importance of a petition to change the term to 1 year and that it is up to the taxpayer to check the clerk's work. Shawnee mentioned the ability to file a complaint with the Secretary of State, if anyone has one they would like to file.

REPORTS -

Adam provided the Highway Foreman Report. They have been extremely busy changing culverts. They are going as fast as they can while still meeting the state standards. Adam expressed "you are not forgotten" to all taxpayers concerned about why they are not working on their road yet. Adam also stressed that complaints come directly to him via email or a phone call. The 2009 truck is at Clark's getting warranty work done. The Backhoe is out of commission with no brakes after a scary ride down Ward Hill. The Volvo the town was to buy has been sold and the next available one is the end of July. Adam is happy to see the warning for the new Volvo passed because there are new emission laws passed that go into effect next year. These new laws will increase the purchase price by \$20,000 to \$25,000.

Kym provided the Town Treasurer Financial Report. The board was presented with the Balance Sheet, Budget Status, and a Leave Time Report for the town employees. Kym also reported she will be meeting with the outside auditor as soon as Batchelder returns in order to finalize 2013 year end reports. The local town auditors met with Kym on Tuesday last week and have a system in place for regular check-ins. The Assistant Treasurer, Christy, has reconciled March & April checkbook to the computer and everything is in balance and up to date.

Maureen made the motion to accept the Financial Report, seconded by Amy, all in favor.

Mo presented the Road Committee Report. There is a need to get the sand bid out, which Mo did last year and will do again this year.

Maureen made the motion to get the request for bid trucking of sand in the paper, seconded by Amy, all in favor.

Shawnee reported on behalf of the Emergency Management Committee. As of May 1st they have submitted approval for the local Emergency Management Plan. There is information about the repeater battery life in the minutes from their last meeting. There is a training on June 1st in Waterbury on Rail Care safety. There was an incident on Green-up day on Stevens Brook Road where someone put their foot through a retaining wall. Adam has been notified.

OLD BUSINESS -

The Personnel Policy was passed over.

Mo read a letter (attached) dated April 22, 2014 from Ken Scott to the Town Attorney in regards to the Town Clerk Health Insurance discrepancy. Mo also read the reply (attached) dated April 28, 2014 from the Town Attorney with a response requested by May 12th. As far as Mo is aware, no response was received today.

Mo read an email (attached) from Tom Vickery indicating the results with the State to settle with Duxbury on the Equalization Appeal. This will result in a savings on the tax rate by approximately 4 cents.

Mo shared a Request for Construction Bids (available in the Town Clerk's office) received by the Friends of the Winooski River and the U.S. Fish & Wildlife Service for work to be done on Crossett Hill near the Pavilion. Some discussion ensued in regards to whether or not this work has already been approved to happen. Mo and Lars explained this appears to be a request to put pricing in place and the landowners still need to provide permission for work to be completed.

Mo reported the town now owns the Cubit property located at 54 River Road as of May 9th, 2014. FEMA will be cleaning the site. Jeff expressed concern over the water at the site.

Maureen made a motion to remove the water source at 54 River Road, seconded by Amy, all in favor.

Mo read information (attached) for the 2014 VTRANS Bicycle Pedestrian Program.

Mo read information (attached) for the Annual Project Plans for the State Lands.

Mo had the Moretown Fire Contract in the amount of \$3,000 and the contract is due by June 1st.

Maureen made the motion to approve the Moretown Fire Contract in the amount of \$3,000, seconded by Amy, all in favor.

Mo had the Waterbury Fire Contract in the amount of \$102,663. Discussion ensued how that amount was determined. Mo visited with the Waterbury Selectboard with his

concerns on how it was calculated and a request for change. The Waterbury Selectboard will get back to Duxbury after their June meeting.

Maureen made the motion to approve the Waterbury Fire Contract in the amount of \$102,663, seconded by Amy, all in favor.

Mo shared a request for a new tower with AT&T. They have a Certificate of Public Good and Brian Fitzgerald of the Duxbury Planning Commission has reviewed the request against our Zoning Regulations.

Maureen had to recuse herself from the vote which meant there was not a quorum to vote on the issue.

Mo wanted to correct something he stated at the Special Town Meeting on Saturday in regards to when school taxes are due and payable. Mo read the State Statute Title 24 #426 which addresses this.

Kym presented 55 Special Mailers from this past Saturday's Special Town Meeting that were "Returned to Sender". Kym expressed her concern over this. The Voter Checklist was used as the mailing list and that Voter Checklist seems to be extremely outdated. There is an extensive process that needs to be followed to update the list but it starts with the Board of Civil Authority (BCA) meeting to review the list. Kym recommended this process begin AFTER the election this fall.

Mo addressed the concern of what the Road Crew is to do while waiting the 30-day grace period for the new excavator and while waiting until it is available to the town. Maureen made the motion to rent an excavator for one more month and inquire if a discount can be taken off the purchase price for this additional rental need, seconded by Amy, all in favor.

Jeff questioned what is happening to all of the old culverts being removed and if they can be cut down and saved/reused. Mo will check with Adam.

Motion made by Maureen to adjourn at 8:24, seconded by Amy, all in favor.