

DRAFT

**MINUTES OF THE DUXBURY SELECTBOARD MEETING HELD ON
August 10, 2015**

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PRESENT: Marty Wells, Maureen Harvey, Amy Scharf, John Murphy, Betty Gibbs, Brian Fitzgerald, Adam Magee, Brian Gibbs, Jeff Poitros, Gary Winnie, Lars Dickson, Betty Deforge, Kathy Deforge, Eric Zetterstrom, Diane Sensone, Daniel Izor, Leon Dunbar

Called to Order by Chair Amy Scharf at 6:00 PM and selectboard members introduced.

Additions/Changes to the agenda

#8 Old Business, b) Zoning Concerns/Ward Hill
Deleted as the Zoning Administrator has nothing to report.

Approval of Minutes

Motion made by Maureen, and seconded by John, to accept the 7/13/15 minutes, with changes. All were in favor.

Motion made by Maureen, and second by John, to accept the 7/20/15 minutes, with changes. All were in favor.

Motion made by Maureen to accept the 8/4/2015 minutes as written. Seconded by John and approved by all.

Citizen & Visitors to address the board

Lars Dickson

Expressed strong concern regarding the fact that he found the Town dumpster to be overfull and beyond the need for dumping. He describe it as a hazard and an attraction to unwanted animal attention. The Board agreed. The Duxbury Food Shelf apparently emptied there shelves of expired can goods as well as bags of pasta, etc. in one fell swoop, days before our scheduled pick up. Adam contacted our trash hauler as soon as he noticed the condition of the container. The trash hauler told Adam that they would try and make a pick up before our next schedule one but were not hopeful. The board does not want to see this situation repeat itself. Amy will speak with Ruth to see how this came about.

Lars also inquired about the schedule for repairing Camel's Hump Road above the turn to Scrabble Hill. Noting that Adam was present, he deferred seeking an answer, expecting that Adam would speak to it.

Reports

Highway Foreman

Work has progressed on putting Mountainview and Scrabble Hill back together. The Town of Jericho has providing two tandem trucks to assist our crew in brining in gravel, some culvert

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work remains. Next are the washouts and the damaged and undersized culverts, that the State recommends be changed, on Upper Camel's Hump. It is hoped that Jericho will provide mutual aid with hauling gravel for the resurfacing of Upper Camel's Hump. Utilization of the mowing machine and the length of time it was rented for was discussed. Motion made by Maureen and seconded by Betty and approved by all, to purchased four (4) loader tires not to exceed the total price of \$7,239.00. Discussion of the overtime work schedule going forward and road project bids was moved to Old Business.

Town Treasurer
Beth was absent

Emergency Management Committee

Eric Zutterstrom reports that ICS Class 402 is being presented soon at the Mooretown Town Offices. It is a three hour class. Eric asked the board for approval for him to look into a lease-to-own arrangement for radios. He mentioned that the cost of the lease is currently covered by the Emergency Management budget line item. Maureen made a motion that Eric look into a lease- to- own arrangement to cover radios for use in emergency management. Marty seconded, all were in favor. Eric noted that the base radio in the Town Clerk's Office would not be functional in an emergency if electrical power was unavailable. He recommended investigating relocating the radio to the garage, which has back up power. Maureen made a motion that Eric look into moving the radio, John seconded and all were in favor. Preparation for Operation Vigilant Guard, scheduled to take place during the Summer of 2016, continues with table top exercises planned for the Fall. The Emergency Management Committee would like a couple of selectboard members to take part in the exercises.

Planning Commission

Brian wanted to give the Board a heads-up that a grant application having to do with helping to bring the Town Zoning ordinances into alignment with the Town Plan, would be coming there way for approval. The deadline for submission of the application is tight. Brain wanted to know how the Board felt about a sign being placed at the bottom of Vigilante Road informing people of the ending of the public turn-a-round.

Gravel Pit

Closure continues.

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Facilities

Marty reported that Rod Roofing hopes to start the Highway Garage roof repair by the end of the month (August).

One bid was received, for \$950, from Garfield Masonry, to repair the Town Clerk's Office chimney. Marty had trouble generating any other bids. Small job with not a lot of interest from the masons he made contact with. Maureen made a motion to go with the bid, John seconded and all were in favor.

New Business

Deforge Property

Ksaathy and Betty Deforge provided the Board with the drainage history of the Scrabble Hill area and how they feel that has related to the damage that has happened to their Camel's Hump Road property over the years. An engineer's report, commissioned by the Deforge's some years ago, was presented to the board for their information.

A request was made to remove the concrete Jersey Barriers, just down slope from the 4' culvert on Scrabble Hill. The Board agreed to evaluate the position of the barriers and there possible removal.

GMP Substation

In response to a request from GMP for the Board's opinion, the Board voiced a desire to see privacy screening placed on the South side of the Substation and that the color of the screening be gray. The other sides of the substation should be screened with trees.

Fire Warden

Ken will be asked if he's interested in the position.

Class IV Road Policy

After discussion among Board members and citizens in attendance, Board members were asked to take the current draft home with them and be prepared to make any final edits at the regularly scheduled September Board meeting.

Sand Hauling

Sand hauling is underway under the one year contract with Steve Wilder. Marty felt that the Board missed an opportunity to save \$600 or so this year and next by not entering into a two year contract with Steve Wilder when he offered to do so. Not all Board members were com

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fortunate with the manner in which Mr. Wilder presented his initial 2 year offer therefore the one year agreement was entered into.

Tax Rate

The Board needs the Grand List in order to set the tax rate. Amy to contact Tom Vickery.

Dowsville Loop

The repair and maintenance of the Loop is on the Highway Department list of projects. John will respond to Ms. Weatherall and Ms Cobblah regarding their concerns for the Loop's current condition.

Old Business

Personnel Policy Update

John was given the go ahead to assume the lead on this project. John made the motion to send our current draft along to the Town attorney for their input and final preparation. Betty seconded and all were in favor.

Town Clerk Health Insurance

The VSP investigation sits in the Washington County States Attorney's office where it remains "under review". The Board would like the matter resolved. Maureen will look into its status with the State's Attorney.

Father Logue Camp Memo of Understanding

The Board asked that the Memo of Understanding, regarding the use of the proposed Town Forrest, allow for reasonable public access to the Forrest, to include reasonable space for parking. Brian, and John, the Board's representative at the MOU meetings, will bring that request forward.

Hayes Road Culvert Update

The Friends of the Winooski have awarded the contract to Griffin & Griffin. Work to start in early September. Hope to complete the project in two weeks.

Overtime and Road Project Bids

Maureen made a motion to authorize 2 additional weeks of overtime at the rate of up to 20 hours a week per man. Marty seconded and all were in favor.

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Special Selectboard Meeting will be held on Wednesday, August 12 @ 5:30 PM in order for the Board to go over Road Project Bids along with setting the the tax rate.

Maureen made a motion to go into executive session to review job applicants for the Highway Department position at 9:30 PM, Betty seconded and all were in favor.

Maureen made a motion to come out of executive session at 10:15 Betty seconded and all were in favor. Betty made a motion to hire Kyle Guyette for a six month probationary period at the rate of \$17.50/hr. Marty seconded and all were in favor. Marty made a motion to adjourn at 10:16. John seconded and all were in favor.

Respectfully submitted,

John B. Murphy, Selectperson