

Duxbury Selectboard Meeting, Monday October 24 ,2011,

6:00 pm, Town meeting room

Members present: Dick Charland, Craig Isvak, Mike Marshall, Ames Robb

Others present: Lars Dickson, Jill Smith, Ken Scott (Town Clerk/Treasurer), Bob Magee, Steve Manosh (Road Foreman), Dan McWalters, Ralph Davis

Meeting called to order at 6:00 pm

Dan McWalters addressed the board to answer questions about the bill he sent to the town for work on the town website. He said that each time he made a posting to the site, it required an hour of his time and that he reviewed minutes for spelling and typos. Mike Marshall told Dan that Duxbury is going to find a new website host and administrator and requested that Dan forward the admin user name and password for the site to Ken Scott at the town office. Dan agreed to do this. Dan will resubmit his last invoice on which the town made a partial payment while awaiting details of the bill. The Selectboard thanked Dan for his service on the town website. Mike will solicit a formal proposal from Peter DiNardi, who spoke to the board informally about his website services a couple of months ago. Mike wants the Town Website on the next meeting agenda under Old Business for continued discussion.

Road Report: Steve Manosh reports that spring sand hauling to the pit has begun and is going smoothly; there is more sand to come. The towns of Georgia, VT and Jericho, VT offered their help with our flood damage and will be trucking gravel for us on Tuesday the 25th from the state pit to Camel's Hump Rd. Each town is providing two trucks. We are providing fuel.

At the town's gravel pit, Doug Andrews has been digging test holes and it looks like we have a decent supply that could possibly buy us a couple of additional years before having to find a new source.

Dick Charland reported that the Camel's Hump Road bridge is progressing well and that there is more rip rap being installed. We are getting pricing on guardrails for Camel's Hump road bridge, Crossett Hill Rd bridge and Dowsville road. There was a question of whether the guardrail cost was already included in the job quote for Crossett Hill Rd and this will be investigated.

Dick reported that the Roads Committee interviewed applicants for our two road positions last week. They also discussed the gravel pit and future plans to accommodate its end of service. Road committee will be working to formalize road crew job descriptions. They would like to begin work on the town budget for 2012 and requested an up to date copy of the 2011 budget from Ken Scott.

Dick reported that we have state permits for all of the work going on now in Duxbury on our roads and in the streams, so the stop work order from the state on non-permitted projects did not impact Duxbury.

Craig Isvak has been working on the required FEMA spreadsheets & reporting. Craig has heard that FEMA is "98% certain" that Vermont will reach the threshold for 90% reimbursement of eligible disaster related expenses from FEMA, leaving the town with only a 5% share rather than a 12.5% share.

Budget & Minutes:

Ken Scott provided an up to date Monthly Ledger sheet for review.

There was a motion by Craig to accept the minutes from the 10/10 meeting, with a typo correction in the second to last paragraph in the sentence beginning "JoAnn Berno made a motion...". Second: Mike Marshall. All in favor.

New Business:

Insurance: There was discussion of the insurance information provided by Glenn Mink of Stowe Insurance at the 10/10 meeting. The town is adding all of the abutters to road work on Camel's Hump Road. Dick reached all but two of these property owners by phone. The town will send a letter to the remaining two.

Craig Isvak is researching replacement costs for all town equipment as recommended by Glenn Mink.

The board discussed and it was decided that no changes were needed to our current coverage.

Mike Marshall requested that this item be listed under Old Business at the next Selectboard meeting for continued discussion.

Vermont Energy Code Compliance Survey: it has been requested that towns complete portions of a new energy code compliance survey distributed by contractors of the VT Department of Public Service (DPS). It was determined that this would be a more appropriate task for the Duxbury Development Review Board, should they choose to participate. We will forward the survey to Randy Berno, DRB Chair.

2012 Budget: The board plans to begin work on the 2012 budget in November

Old Business:

Front Porch Forum: Ames Robb explained that the town has an opportunity to get on Front Porch Forum for a reduced cost thanks to donations from Ben & Jerry's and others. This was presented to the board at the September 26 meeting by Jamie Ervin. The usual cost is \$1500 per town if three towns join together. Waterbury and Waterbury Center are also part of this effort. This would allow 1000 members per town. Ames made a motion that the town commit to spending up to \$400 to get us up on Front Porch Forum. The motion was seconded by Dick Charland. There were some questions about the format and operations of the site that could not be answered and it was requested that we have someone from FPF at the next meeting. Motion approved 3-1 (Mike Marshall opposed).

Dick got a quote from HP on a replacement computer for the town garage. HP offers discounts to municipalities. The quote of \$619 includes an all in one printer/scanner. Craig moved to approve this purchase. Mike Marshall seconded. All in favor.

Personnel (in open session, not executive as stated on the agenda):

The Road committee recommends that the #2 road crew position be offered to Adam Magee at a rate of pay of \$18/hour with a start date in early November allowing him to provide two weeks notice at his current position. Craig made a motion to accept the recommendation of the road committee to hire Adam Magee. Mike Marshall seconded. All in favor.

There is an interview scheduled for a candidate for the #3 position on 10/27. There was discussion of whether the town clerk/treasurer could accept that application because it came in after the 10/3 deadline and there was never a formal motion to extend the application deadline. It was noted that none of the

activities around posting/hiring for the road crew positions were authorized by formal motions, and it wouldn't make sense for the later applications to be declined.

Ralph Davis addressed the board about the ditch on his property being outside the town Right of WAY (ROW). Dick told Ralph the town would correct this and that he would speak to Steve Manosh about the fix.

Mike Marshall noted that in the first meeting of this board after town meeting day, there was no vote for a co-chair. He wants this under New Business on the agenda for the next meeting.

Meeting adjourned at 7:20 pm (Motion: Craig, second: Ames; all in favor)

Minutes submitted by Ames Robb