

Duxbury Selectboard Meeting - November 12, 2012

Members Present - Richard Charland, Maureen Harvey, Maurice Lavanway

Others Present: Jeff Prescott, Andy Shuford, Phyllis Arsenault-Berry, Roger Cranse, Adam Magee, Ken Scott, Jeff Poitras, Bob Magee, Kristen Fountain, Shawnee Perry, Sue Emmons, Jill Smith

Meeting called to order at 6:00

Approval of Minutes - October 22, 2012 Motion to Approve Maurice - Second Maureen All in favor
October 28, 2012 Motion to Approve Maureen - Second Maurice All in favor
November 2, 2012 Motion to Approve Maureen - Second Maurice All in favor

Citizens to Address the Board - Roger Cranse and several organizers reviewed the concerns of the citizens regarding the closing of Main Street during the race not allowing citizens access to the road. Possible changes in the race route were discussed. The race committee will review them and bring them to the board for review they prepare for next year's race.

Road Foreman - Adam reported that they have crushed 3,500 yards of gravel. Griffin and Griffin had contacted him and they owe Duxbury 200 yards of sand. The River Road slide project has started and they have started hauling 3 inch stone from the landfill for the project. It will be \$5.00 a yard to load but no charge for the stone. We will get 600 yards of large stone for the slide and another 600 yards of smaller stone for other projects. The seeding mulching and silt fence needs to be completed in the gravel pit. He went out to repair a hole in the road on River Road created by a collapse in the 12ft culvert. He will make a list of road repair that he anticipates for 2013 for the board for budgeting purposes. Airgas notified him that Duxbury has a credit of \$742. He will place an order for the items he needs and request a refund of the balance. In reviewing other costs he noticed that the protective gear is listed in the budget with the uniform expense. The treasurer will create another line item to split the costs for uniforms and protective gear.

Road Committee - They reviewed the procedures for culverts and curb permits. Updates need to be made to the curb permit and a memo of understanding will need to be created for work that is done in the town right of way on a landowner's property. A curb cut renewal permit will be established for curb cuts that are grandfathered in so that we will have more current records as existing culverts are replaced/maintained. The culvert survey that was done has not been received and they will follow up with the state to obtain a copy as it will help in this process. The new permit process will include size requirements and landowner responsibilities. John Grenier will contact Percy Construction and review options for repairs to the slide on Pollander road. The state road report is inaccurate and will need to be updated to remove roads that were thrown up in prior years. Blow and Cote checked the structure of the Mill Street bridge and said that it was sound for this year but the decking will need to be replaced next year. They would like to add a no cell phone policy for town employees in a dump truck other than the foreman.

Emergency Management Committee - The \$6,190 in funds were received for the generator from the grant. The town will need to find the matching fund. Shaunee said that they were working on the road reporters equipment packages.

Treasurer's Report - Ken inquired why the invoice \$1,600 for the scanning of the documents had not been approved. The board responded that it was charged against a line item that was budgeted for \$1,100 and already had \$342 expended against it. The invoice will be approved and we will need to find funds to cover it. The balance on the credit line is \$961,000 and is up for payment or renewal. Ken will meet with the bank to let them know that we expect a payment of at least \$505,000 and that we will probably get more as we review our project worksheets with FEMA. Maureen made the motion to renew the line of credit with no penalty for early payoff. Mo seconded . All in favor.

Old Business - Jill Smith requested an update for repayment of funds owed by Steve Manosh for the cleanup in the pit. He had paid a portion of the cleanup costs but a letter would be sent requesting the balance that is owed.

Bridge 41 is repaired. The invoice came in \$5,000 under estimate and has been presented to the state for payment.

River Road repair work is being done and it appears to have moved more than originally thought and the work should be done next week.

Mo will meet with the Frasier's to determine a solution to their curb cut/ culvert issues.

The mutual aid agreement was reviewed and no changes were suggested. Mo made a motion to accept mutual aid agreement as drafted. Maureen second. All in favor. Mo made a motion to have the Emergency Management Committee contact the towns of Waterbury, Moretown, Bolton and Middlesex to see if they would like to enter into an agreement with Duxbury. Maureen seconded. All in favor.

The town financial audit and single audit are completed and submitted to the federal government. The federal government acknowledged receipt of the document and raised no concerns.

The gravel pit will need approximately 20 trees to plant around the gravel pit in the spring and it was agreed that we would seek donations of trees from the towns people.

Water lines on Main Street have had the shut off valves covered over and will need to have them dug out so that there is access to them.

The question was raised if we could solicit donations to pay for the flag pole. It was also suggested that the donation that the town voted for the Historical Society be recinded this year. Maureen wondered if that was appropriate since it was voted on by the towns people at town meeting. It was tabled for later discussion.

At 7:35 Mo made the motion to go into executive session to discuss personnel policy. Maureen second. All in favor. At 7:45 Mo made the motion to come out of executive session. Maureen seconded. All in favor.

Tom Vickery had sent a request to change the value of the Green Mountain Power property from \$8,918,800 to \$8,916,800 because seven acres were moved into a current use plan. Maureen made the motion to approve the change in valuation. Mo seconded. All in favor.

Maureen made motion to adjourn. Mo seconded. All in favor

Meeting adjourned at 8:00 p.m.