

DRAFT

**MINUTES OF THE DUXBURY SPECIAL SELECTBOARD MEETING HELD ON
December 29, 2015**

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PRESENT: Marty Wells, Maureen Harvey, Amy Scharf, John Murphy

Called to Order by Chair Amy Scharf at 6:03 PM and selectboard members introduced.

Additions/Changes to the agenda

None.

Budget line items were reviewed and projections made for FY 2017.

John will get Adam's first round of Highway numbers and provide them to Maureen for inclusion in our budget building spreadsheet. John will also contact the Vermont League of Cities and Towns (VLCT) and get information regarding any programs offering legal services "insurance". He will also find out if the Assistant Treasurer needs to be a Duxbury resident.

Marty will check with Tom Vickery regarding appraisal and reappraisal line item questions as well the timing of the next town wide reappraisal. We also need to know his future professional plans. If he is retiring, does he have a recommendation for a replacement? Amy will check with Waterbury to see if the fire services formula that was used to determine Duxbury's assessment included the fact that the Southern end of Town is covered by our agreement with the Moretown Fire Department.

We have had six responses to our ad to fill our Treasurer vacancy. Amy informed the interested parties that the vacancy needed to be filled by a Duxbury resident and that the Board was thinking of hiring a bookkeeper. Some applicants were still interested in that arrangement. Maureen will see if the Town's accountant will assist in the interview process.

A special selectboard meeting to continue the budget building process was scheduled for Thursday January 7, at 6 PM.

John made a motion to adjourn at 9:10 PM, Marty seconded and all were in favor.

Respectfully submitted,

John B. Murphy, Selectperson