

DUXBURY SELECT BOARD MINUTES

December 9, 2013

PRESENT: Dick Charland, Maureen Harvey, Mo Lavanway, Marty Wells, Adam Magee, Lars Dickson, Jeff Poitras, Kym Andrews, Gloria Rapalee

Meeting called to order at 5:00 p.m.

Interview with Kym Andrews for Town Treasurer position at 5:00. Interview with Gloria Rapalee at 5:30.

Motion by Mo to accept minutes of November 11th with corrections, seconded by Marty. All in favor.

Motion by Marty to accept minutes of November 19th with corrections, seconded by Mo. All in favor.

Motion by Mo to accept minutes of December 3rd with corrections, seconded by Marty. All in favor.

Visitor/Citizen to address board:

Lars requested that the minutes be signed by the person submitting them. Jeff Poitras said that people near the daycare at the intersection of Main and River Road need to be towed. Adam said that the plow trucks could not get through and he put notices on their windshields. It was suggested that Adam talk directly to the Director of the daycare and contact the towing companies to find out contract options.

HIGHWAY REPORT:

People in gravel pit are cutting off the plow truck and not giving them the right of way when they are coming to collect free sand. Adam also reported that people are not giving the town trucks the right of way when they are on the highways. The concern is there because they have a 22 foot span with the plow and wing and with the weight of the trucks they cannot stop as quickly as a passenger car. We will try to publicize it to encourage citizens to use caution.

FINANCIAL REPORT

There was discussion of the financial report and handling of property taxes and revenue reporting for next year. Bonnie Batchelder from Batchelder Associates could not make the meeting due to travel delays and will attend the reconvened meeting on Thursday.

ROAD COMMITTEE

The air tanks on the 2003 were replaced at a cost of \$864. The radio on the 2003 truck has interference and has a hard time receiving transmissions. After spending quite a bit of time diagnosing the problem they determined that the head strobe light box on the truck is causing the interference problem. The

new strobe will cost \$800. It was decided to hold off for now and we would review the budget to find the funds. Lars wanted to know if Adam had checked with Burlington Communications and Adam said that he had. The state came to look at the backhoe and will not be able to help with the repair. The Road Committee spent the rest of the meeting reviewing the Class 4 road policy.

EMERGENCY MANAGEMENT

The primary user list was sent by Lars to Vermont Connect. It included the Selectboard, Emergency Mgmt Committee and the Road Foreman. He is waiting for response from them and then we may have another meeting for a training session.

HISTORICAL SOCIETY

Letter read into the record.

The year 2013 is coming to an end and with it the responsibilities of the Duxbury 250th Celebration Committee will cease.

We had a great celebration. Many people donated money and time and effort to help create events that would be meaningful in celebrating our 250 years of existence.

A collection of memorabilia is being compiled and will be kept in the Duxbury Historical Society archives.

Thank you to everyone who participated. Our net profit is a little over \$4600 which is definitely a tribute to all the work that went into our celebration!

Sincerely,

Stephanie Koonz, Chairperson of the Duxbury 250th Celebration Committee

OTHER BUSINESS

The Selectboard received a request to name Berno Road. Dick contacted Gunner McCain to see if there was a requirement that the road be renamed to fulfill permitting requirements. Gunner felt that no name was required for the permit. There was concern for the existing resident having to change their address and that the requirement for the change wouldn't be necessary until there were three houses there. No motion for naming Berno road was made and it was passed over.

BACKHOE ASSESSMENT

Adam provided the Nortrax estimate to stop the leaks and it especially expensive because the parts are proprietary to John Deere. There was a discussion of possibly rebuilding the value banks and that it might lower the repair costs but they were not sure that it could be done. The state inspector determined that the engine is what was making them sick and not the exhaust as they had previously thought. The repair from Nortrax would be about \$60,000 and that does not include the engine issue.

Volvo provided a trade in estimate of \$12,000 toward new equipment. We will review it further in the budget meetings.

LISTERS

Tom Vickery contacted Central Vermont Regional Planning Commission and secured a quote for them to redo the town parcel maps. His recommendation was to have the maps completely redone in 2014 at a cost of \$1,360 and then have them updated annually at a cost of \$500. Reappraisal should be done every 7 - 10 years and that it is time to do another one. The next one should start in 2014 and be used for 2015 as it takes about a year to do one. Tom also said that there was a possibility that he might move out of the area and if that happened he would ensure that we were set up with a reliable appraiser.

CLASS 4 ROAD POLICY

Dick questioned the Moretown draft on the free or donated material. The thought was that it could get complicated with people donating substandard material and it was probably better to not include it in our policy. To further clarify the policy a list of the class 4 roads was going to be added to the policy along with their group status. Currently all class 4 are group B. There were other minor edits that would be made and it would be brought back to the board.

FUEL SPILL

The soil pile involved in the fuel spill has been moved to the gravel pit.

HEALTH INSURANCE

Health Insurance enrollment has been confusing and Dick will be working with Glenn Mink of Stowe Insurance. We will stay on the existing policy into the beginning of the new year. The audit uncovered that the Town Clerk Treasurer has only been contributing 5% toward his health insurance and the other employees have been contributing 15%. Motion made by Mo for the Town Clerk to contribute the same copayment of 15% as other town employees. Seconded by Marty, All in favor.

OTHER BUSINESS

Duxbury has not adopted the VT AOT 2013 road standards for new construction. It was felt that it was needed to make us eligible for grant funding even if the higher standards are more expensive. In the long run the roads would have more durable construction and the grant opportunities would be greater. Motion made by Mo, seconded by Maureen to adopt the VT AOT 2013 road standards, All in favor.

Personnel policy will be addressed at a later date.

We need to review the FEMA payment and determine the dollar amount to set aside for 2014 completion of the repairs. We would also need to review the sand budget and determine the use of escrow funds. Both subjects will be addressed further at the Thursday meeting.

Motion made by Mo seconded by Maureen to appoint Kym Andrews as Treasurer.

ADJOURNMENT

Motion by Marty to reconvene the meeting at 6 p.m. Thursday, December 12th, seconded by Mo, All in favor.

Submitted by Maureen Harvey

DRAFT