

TOWN OF  
**DUXBURY, VERMONT**

ANNUAL REPORT  
OF THE  
TOWN OFFICERS



FOR THE YEAR ENDING  
DECEMBER 31, 2014

Please Bring This Book to Town Meeting - Tuesday, March 3, 2015

# TOWN OF DUXBURY

5421 Vermont Route 100

Duxbury, Vermont 05676

802-244-6660

email: [duxbury1@myfairpoint.net](mailto:duxbury1@myfairpoint.net)

Web site: [www.duxburyvermont.org](http://www.duxburyvermont.org)

Duxbury Town Clerk:

Ken Scott

Assistant Town Clerk:

Deb Sweetser

Town Treasurer:

Elizabeth G. Wilbur

Assistant Town Treasurer:

Rebecca Mead

## TOWN OFFICE HOURS:

Town Treasurer

Monday 8:00-4:00

Town Clerk

Tuesday-Friday 7:30-3:30

**TOWN GARAGE** 5419 Vermont Route 100 802-244-6135

Adam Magee, Road Foreman; Mark Foster & Ron Kerin, Crew

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**THATCHER BROOK PRIMARY SCHOOL** 244-7195

47 Stowe Street, Waterbury, VT 05676

**CROSSETT BROOK MIDDLE SCHOOL** 244-6100

5672 VT Route 100, Duxbury, VT 05676

**HARWOOD UNION HIGH SCHOOL** 244-5186

458 VT Route 100, South Duxbury, VT 05660

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**LUNCH** this year is hosted by the Duxbury Historical Society (DHS) and will be a "**Pot Luck**" for \$5.00 per person.

Please, if possible, bring a hot dish, salad or dessert (NO Nuts or Peanut Oil) to add to the feast. Beverages and rolls will be provided.

If you have questions, call Mary Ethel Welch at 244-7558.

The Historical Society will also have coffee and treats available before Town Meeting begins.

**CHILD CARE** should be available for Town Meeting with children joining parents for lunch. Please call Torrey Smith (244-8581) to confirm your need for child care. A snack, snowclothes, a sled and a toy should be packed along.



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## Batchelder Associates, PC

### INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen  
Town of Duxbury  
Duxbury, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Duxbury, Vermont ("Town"), as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town, as of December 31, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

##### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-8 and 28, respectively, be presented to supplement the basic financial statements.

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Bonnie K. Batchelder • Certified Public Accountant

1 Conti Circle #1 • Barre, Vermont 05641 • (802) 476-9490 • 1-800-339-7883 • Fax: (802) 476-7018  
[www.batchelder CPA.com](http://www.batchelder CPA.com)

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.



Batchelder Associates, PC  
Barre, Vermont  
February 28, 2015

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# **WARNING OF THE ANNUAL MEETING OF THE TOWN OF DUXBURY AS A TOWN AND AS A TOWN SCHOOL DISTRICT - MARCH 3, 2015**

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The inhabitants of the town of Duxbury who are legal voters in said Town and Town School district are hereby notified and warned to meet at the Crossett Brook Middle School in the Town of Duxbury, Vermont, on Tuesday, March 3, 2015 at nine o'clock in the forenoon to act upon the following:

[Article IV and Article IX will be voted by Australian ballot between the hours of 7 AM through 7 PM at the Crossett Brook Middle School.]

- Article 1. To elect a Moderator to preside at the meetings of the town and Town School District for the year ensuing.
- Article 2. Submitted by Petition In accordance with Title 17 VSA subsection 2646(2): Shall the voters of the Town of Duxbury set the term of office for Town Clerk to be one (1) year effective March 03, 2015.
- Article 3. Submitted by Petition In accordance with Title 17 VSA subsection 2646(2): Shall the voters of the Town of Duxbury set the term of office for Town Treasurer to be one (1) year effective March 03, 2015.
- Article 4. To elect a Town Treasurer.
- Article 5. Shall the voters of Town of Duxbury appropriate the sum of \$72,000 per year to be applied to the outstanding debt of the town for a period of four years.
- Article 6. Shall the voters of the Town of Duxbury approve the expenditure not to exceed the sum of \$50,000 from the Capital Reserve fund to be used for road construction projects to include the rebuilding of the beginning of South Crossett from the pavement at Route 100 for a distance of .1 mile, replacement of several culverts under pavement and the resurfacing of 1.25 miles of River Road.
- Article 7. Shall the voters of the Town of Duxbury approve the expenditure from the Capital Reserve Fund, for the lease/purchase of a 2015 Freightliner tandem truck, not to exceed, \$198,054.00 minus \$39,000 trade in

value for a 2003 International tandem, at an annual payment of \$33,825.00 per year for 5 years with a zero buyout at the end of the lease.

Article 8. Shall the voters of the Town of Duxbury authorize the Selectboard to pursue the acquisition of two parcels of land currently owned by the State of Vermont located at the end of Hart Road. The parcels are a 32 acre piece of property formerly known as the Father Logue Camp and a 137 acre parcel formerly a part of the VT State Hospital holdings to be designated as the Duxbury Town Forest. The town would not compensate the State for the value of either parcel.

Article 9. Submitted by Petition In accordance with Title 17 VSA subsection 2646(2): Shall the Duxbury Selectboard be required to make and archive audio recordings of all Selectboard meetings which will be a public record and available for retrieval and review.

This article was submitted to Selectboard on 1-20-15. The board was unable to meet to review/decide on its submission on the warning. We did seek an advisory opinion from VLCT regarding its intent, and we include for the information of the voters, provided by Sarah Jarvis, Staff Attorney 1-23-15.

“Lastly, you sent me a copy of the petition that you received which asked for the inclusion on the warning of an article to require the selectboard to make and archive audio recordings of all selectboard meetings. You should know that the selectboard is not legally required to put this article on the warning, even if it was received by petition that was duly-signed by 5% of the voters (in compliance with 17 VSA § 2642).

Vermont case law on this matter reveals that a municipality is under no obligation to warn an article for town meeting which is requested by a petition if the petition is for a matter that is “frivolous, useless or unlawful” and not “within the province of the town meeting to grant or refuse through its vote.” *Royalton Taxpayers v. Wassmandsdorf*, 260 A.2d. 203 (1969). This case and its litany stand for the general principle that a municipality’s selectboard can treat as advisory and non-binding or can deny any petition calling for an article to be placed before the voters if the Vermont Legislature has not conferred upon the voters the right to vote on the particular issue it raises. The Vermont Supreme Court has stated that a selectboard cannot

be compelled to present a petitioned article if it does not "set forth a clear right which is within the province of the town meeting to grant or refuse through its vote." *Clift v. City of South Burlington*, 2007 VT 3, §6, quoting *Royalton Taxpayers' Protective Assoc. v. Wassmansdorf*, 128 Vt. 153, 160(1969).

When it comes to the subject of this particular petition -- how selectboard meetings are conducted, recorded, archived, and memorialized -- the Vermont Legislature has not given the voters any power to make decisions. These subjects are covered by Vermont's Open Meeting Law, and are otherwise subject to the authority and discretion of the selectboard. In other words, it is the selectboard's decision, and their decision alone, whether to record and archive their meetings."

Article 10. To vote sums of money to pay debts and current expenses of the Town and Town School District and to pay county taxes with same to be expressed in specific dollar amounts or as a rate of tax on the dollar of the Grand List and, if by specific dollar amounts, to authorized the Selectboard to set the necessary tax rate after the Grand List book has been completed and lodged in the office of the Town Clerk, and to vote a sum of money to increase the principal of the Town's Capital Reserve Fund, and to vote a sum of money to increase the principal of the Town's Sand & Gravel Escrow.

Article 11. Shall the voters of the Town of Duxbury set the Due Date for the issuance of the Tax Warrant of real and personal property and the Date taxes on such property shall become due and payable without discount as October 9, 2015 (second Friday in October) and also assess an 8% Penalty as prescribed by State Statute and a 1% interest charge per month on such taxes not paid when due.

Article 12. To determine if the Town will have its current taxes paid to the Town Treasurer and its delinquent taxes paid to the Collector of Delinquent Taxes.

Article 13. To elect all Town and School District officers required by law and to fill any other vacancies existing in Town and Town School District offices.

Article 14. To determine if the Town will elect a second constable

and if so, to elect.

Article 15. To determine if the Town will elect a dog catcher(s) and if so, to elect.

Article 16. To do any other business which may come before the Town.

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The Following Articles shall be voted by Australian ballot:

Article IV: Shall the voters of Waterbury-Duxbury School district #45 appropriate \$11,584,574, necessary for the support of the school for the beginning July 1, 2015 and ending June 30, 2016.

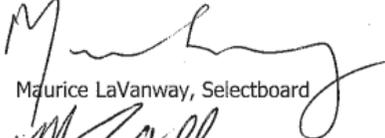
Article IX: Shall the voters of the Harwood Union High School district appropriate \$14,254,834 necessary for the support of its school for the fiscal year beginning July 1, 2015?

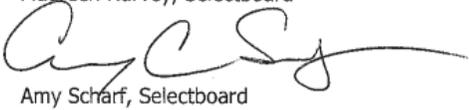
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Approved and signed at Duxbury this 30 day of JANUARY, 2015:

  
Richard Charland, Selectboard

Maureen Harvey, Selectboard

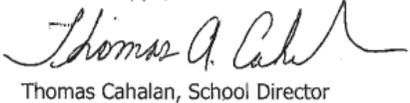
  
Maurice LaVarway, Selectboard

  
Amy Scharf, Selectboard

  
Marty Wells, Selectboard

  
Anne LaTulippe, School Director

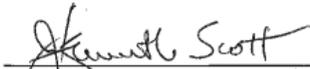
Betty Gibbs, School Director

  
Thomas Cahalan, School Director

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Received for recording and recorded this 30 day of JANUARY, 2015

In Book Town Records II, pages 195 - 197.

ATTEST:   
J. Kenneth Scott, Town Clerk

Duxbury Town Clerk's Office

Rec'd for Record MARCH 11, 2014 A.D.

At 2 o'clock 00 minutes P M <sup>129-136</sup>

Recorded in Book IR II Page MINUTES OF THE ANNUAL MEETING OF THE

Attest: [Signature] Town Clerk **TOWN OF DUXBURY AS A TOWN AND AS A  
TOWN SCHOOL DISTRICT, MARCH 4, 2014**

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The inhabitants of the Town of Duxbury who are legal voters in said Town and Town School District are hereby notified and warned to meet at the Crossett Brook Middle School in the Town of Duxbury, Vermont, on Tuesday, March 4, 2014 at nine o'clock in the forenoon to act upon the following:

[Article IX, Article X, Article 4 and Article A will be voted on by Australian ballot between the hours of 7 AM through 7 PM at the Crossett Brook Middle School.]

The Meeting was called to order at 9:00 AM.

The Moderator noted that today, March 4, 2014, was the 223<sup>rd</sup> anniversary of the State of Vermont.

The Moderator led the Town in the 'Pledge of Allegiance'.

A moment of remembrance for those listed on page 62-63, Deaths, was held.

Notice was made of the PowerPoint display and information on the table staffed by the Road crew.

The Road crew was acknowledged by a round of applause.

1. To elect a Moderator to preside at the meetings of the Town and Town School District for the year ensuing.

Mark Morse was elected Town Moderator for the year ensuing.

2. To elect a Town Treasurer.

On a motion made and seconded, Kym Andrews was elected Treasurer by voice vote.

3. To act upon the reports of the Town and Town School District officers.

Corrections:

Page 19-21: Selectboard written by the Chair, Dick Charland.

Page 23: Disregard and refer to current Handout page.

Page 25: Additions to this list make a total of \$94,561.72.

Page 35-38: Disregard and refer to current Handout page.

Page 39: Disregard "Cemetery Fund" and refer to page 44.

Page 16: Development Review Board terms of office listed on page 42 are correct.

Page 62: Dorothy Merchant's maiden name is Harvey.

Page 39: Capital Reserve Fund expense of \$238,058.50 is correct.

The amount approved for expense at Town Meeting 2013 was not fully spent.

A question was raised regarding listing Town Officers by term, not by name.

Page 14: Amy Scharf is not a School Director.

On a motion made and seconded, the reports of the Town and Town School District officers were accepted with the noted corrections.

4. To determine what action the Town and Town School District will take with respect to compensating their officers for their official services during the ensuing year.

Budget lines: 211, 212, 218, 218A, 311, 315D, 321, 331 and 332.

A motion was made and seconded to accept the compensation as listed in Town Report.

A motion made and seconded to amend line 211 to read \$36,000 was approved by paper ballot:

Ballots cast: 144    Needed to pass: 73

In favor: 79    Opposed: 65

The vote on the original motion, excepting line 211, was made and lines 212, 218, 218A, 311, 315D, 321, 331 and 332 were approved by voice vote.

5. Shall the voters of the Town of Duxbury approve the expenditure from capital reserve fund, not to exceed, \$20,000.00 to be used as matching funds for potential grants funds to be determined by the Selectboard for the year of 2014.

A motion made and seconded to pass over this Article, until the final determination of the present audit is received, was approved by a show of hands with the Moderator determining that an obvious two-thirds majority were in favor.

6. Shall the voters of the Town of Duxbury approve the expenditure from the capital reserve fund, not to exceed, \$45,000.00 to replace 16 culverts under the paved roads in the Town of Duxbury and repave the same spots.

A motion made and seconded to pass over this Article, until the final determination of the present audit is received, was approved by a show of hands with the Moderator determining that an obvious two-thirds majority were in favor.

7. Shall the voters of the Town of Duxbury approve the expenditure from the capital reserve fund, not to exceed, \$193,395.00 minus \$12,000 trade in value for the 1998 John Deere Backhoe; \$28,140.55 per year for a 7 years lease to own with a zero buy out toward a 2014 Volvo wheeled excavator including a 7 years extended warranty.

A motion made and seconded to pass over this Article, until the final determination of the present audit is received, was approved by a show of hands with the Moderator determining that an obvious two-thirds majority were in favor.

8. Shall the voters of the town of Duxbury authorize the Selectboard to investigate a change in the budget year for the town from a calendar year to a fiscal year basis including multiple tax payments during the fiscal year.

On a motion made and seconded, this Article was approved by voice vote.

9. To vote sums of money to pay debts and current expenses of the Town and Town School District and to pay county taxes with same to be expressed in specific dollar amounts or as a rate of tax on the dollar of the Grand List and, if by specific dollar amounts, to authorize the Selectboard to set the necessary tax rate after the Grand List book has been completed and lodged in the office of the Town Clerk, and to vote a sum of money to increase the principal of the Town's Capital Reserve Fund, and to vote a sum of money to increase the principal of the Town's Sand & Gravel Escrow.

A motion was made and seconded to fund the General Fund at the sum of \$779,335.82, the Capital Reserve Fund at \$100,000 and the Sand/Gravel Escrow at \$53,298.

A motion made and seconded to amend the original motion by deleting the amounts for the Capital Reserve Fund and Sand/Gravel Escrow was approved by voice vote.

A motion made and seconded by amend line 141-A to read \$37,440.00 was withdrawn.

A motion made and seconded to give the Road crew a 2% increase in pay was approved by voice vote.

A motion made and seconded to give the Assistant Town Clerk a 2% increase in pay (the Assistant Town Clerk stating publicly that she did not wish to have the increase) was defeated by voice vote.

On a motion made and seconded and approved by voice vote, the Meeting was recessed for one hour for lunch.

The Meeting was called to order at 1:15 PM.

A motion made by the Treasurer and seconded to have line 143-0 read \$11,005.96 and line 213-0 read \$4,008.50 was approved by voice vote. This action taken to approve the increase in FICA due to approved salary changes as given above.

A motion made and seconded to amend line 125-0 to read \$4,200 was approved by voice vote.

A motion made and seconded to fund the General Fund at \$787,679.59 was approved by voice vote.

At this time Adam Greshin and Maxine Grad, the Town's state representative, were welcomed and addressed the Town.

10. Shall the Voters of the Town of Duxbury set the Due Date for the issuance of the Tax Warrant of real and personal property and the Date taxes on such property shall become due and payable without discount as October 10, 2014 [second Friday in October] and also assess an 8% Penalty as prescribed by State Statute and a 1% interest charge per month on such taxes not paid when due.

On a motion made and seconded this Article was approved by voice vote.

11. To determine if the Town will have its current taxes paid to the Town Treasurer and its delinquent taxes paid to the Collector of Delinquent Taxes.

On a motion made and seconded this Article was approved by voice vote.

12. To elect all Town and Town School District officers required by law and to fill any other vacancies existing in Town and Town School District offices.

Selectboard 3-Year term

Maurice LaVanway was nominated.

A motion made and seconded that nominations cease and the Clerk cast one ballot for Maurice LaVanway was approved by voice vote.

Selectboard 1-Year term

Marty Wells was nominated.

A motion made and seconded that nominations cease and the Clerk cast one ballot for Marty Wells was approved by voice vote.

Selectboard 1-Year term

Dawn Poitras was nominated and declined.  
Paul Brusa was nominated and declined.  
Ken Scott was nominated and declined.  
Scott Woodard was nominated and declined.  
Fred Collins was nominated and declined.  
Lars Dickson was nominated and declined.  
Bob Magee was nominated.  
Amy Scharf was nominated.

Poll of the Town      Ballots cast 91, Needed to elect 46.

Bob Magee    23  
Amy Scharf   68

Amy Scharf was elected.

Lister 3-Year term

Deb Sweetser was nominated.  
A motion made and seconded that nominations cease and the Clerk cast one ballot for Deb Sweetser was approved by voice vote.

Duxbury School Director 3-Year term

Anne LaTulippe was nominated.  
A motion made and seconded that nominations cease and the Clerk cast one ballot for Anne LaTulippe was approved by voice vote.

School Director to Harwood Union      3-Year term

Garrett MacCurtain was nominated.  
A motion made and seconded that nominations cease and the Clerk cast one ballot for Garrett MacCurtain was approved by voice vote.

Auditor      3-Year Term

Lars Dickson was nominated and declined.  
Bob Magee was nominated.  
A motion made and seconded that nominations cease and the Clerk cast one ballot for Bob Magee was approved by voice vote.

Budget Committee 5-Year term

Jen Dean was nominated.

Lars Dickson was nominated and declined.

A motion made and seconded that nominations cease and the Clerk cast one ballot for Jen Dean was approved by voice vote.

Cemetery Commission 3-Year term

Kim Greenwood was nominated.

A motion made and seconded that nominations cease and the Clerk cast one ballot for Kim Greenwood was approved by voice vote.

Constable 1-Year term

Nathan Isham was nominated.

A motion made and seconded that nominations cease and the Clerk cast one ballot for Nathan Isham was approved by voice vote.

Delinquent Tax Collector 1-Year term

Annette Griffith was nominated.

A motion made and seconded that nominations cease and the Clerk cast one ballot for Annette Griffith was approved by voice vote.

Agent to Prosecute Suits and Grand Juror

Kym Andrews was nominated.

A motion made and seconded that nominations cease and the Clerk cast one ballot for Kym Andrews was approved by voice vote.

3. To determine if the Town will elect a second constable and if so, to elect.

On a motion made and seconded, the Town approved electing a second constable by voice vote.

Annette Griffith was nominated.

A motion made and seconded that nominations cease and the Clerk cast one ballot for Annette Griffith was approved by voice vote.

4. To determine if the Town will elect a dog catcher(s) and if so, to elect.

On a motion made and seconded, the Town approved electing a dogcatcher by voice vote.

Zeb Towne was nominated.

A motion made and seconded that nominations cease and the Clerk cast one ballot for Zeb Towne was approved by voice vote.

15. To do any other business which may come before the Town.
  - a. A question regarding the Manosh payment for the Gravel pit leak. The Chair of the Selectboard stated that the Town lawyer's fee vs. the amount of money owed by Mr. Manosh was such that the Board had determined to drop the action.
  - b. Kym Andrews thanked Dawn Poitras for her time serving on the Selectboard.
  - c. Dawn Poitras noted the water meter issue on the Cubit property which the Town now owns. Does the Town want to keep the meter?
  - d. Bill Morse asked for a special remembrance of Dorothy Merchant who, during her life, held many Town offices.
  - e. Phyllis Arsenalt-Berry thanked the Selectboard for their work during the past year.

On a motion made and seconded the Meeting was adjourned at 3:05 PM.

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The following Articles shall be voted by Australian ballot:

Article IX: Shall the voters of the Harwood Union High School District appropriate \$13,547,626, necessary for the support of its school for the fiscal year beginning July 1, 2014?

In favor	1,694	Opposed	1,243
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Article X: Shall Harwood Union High School District No. 19 authorize school building water supply system improvements in an amount not to exceed \$425,000, subject to reduction from available grants-in-aid, loan forgiveness and other financial assistance, to be financed over a term not to exceed twenty years?

In favor	2,199	Opposed	735
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Article 4: Shall the voters of Waterbury-Duxbury School District #45 appropriate \$11,346,408, necessary for the support of the school for the year beginning July 1, 2014 and ending June 30, 2015.

In favor	980	Opposed	719
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Article A: For Union #45 School Director at Large

Jason Gibbs received 1,429 votes.

Approved and signed at Duxbury this 11<sup>th</sup> day of MARCH, 2014:

Morse Morse, Moderator

*Mark H. Morse*

Richard Charland, Selectboard

*Richard Charland*

Maureen Harvey, Selectboard

*Maureen Harvey*

Maurice LaVanway, Selectboard

*Maurice LaVanway*

Amy Scharf, Selectboard

Marty Wells, Selectboard

*Marty Wells*

Betty Gibbs, School Director

Anne LaTulippe, School Director

Thomas Cahalan, School Director

Brenda B. Hartshorn, Justice

Jeffrey Larkin, Justice

Stephanie Koonz, Justice

*Bonnie D. Morse*  
Bonnie D. Morse, Justice

Ken Scott, Justice

Cindy Senning, Justice

Greg K. Trulson, Justice

*Greg K. Trulson*

Received for recording, and recorded this 11<sup>th</sup> day of MARCH, 2014

In Town Records II Book, pages 129 - 136.

ATTEST:

*J. Kenneth Scott*  
J. Kenneth Scott, Town Clerk

# MINUTES OF SPECIAL TOWN MEETING - MAY 10, 2014

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MINUTES of the special Town meeting of the Town of Duxbury

May 10, 2014

Saturday, May 10, 2014, 9:00 AM

Harwood Union High School Auditorium

Duxbury Town Clerk's Office  
Rec'd for Record MAY 29, 2014 A.D.  
At 11 o'clock 30 minutes A M  
Recorded in Book 125 Page 141-144  
Attest Kenneth Scott Town Clerk

The Meeting was called to order by the Moderator at 9:00 AM.

1. "Shall the Voters of the Town of Duxbury appropriate the sum of \$70,000 to be applied to the outstanding debt of the town."

Mr. Charland addressed the Town.

Diane Sheridan moved, Vicky Viens seconded, to have William Yacavoni address the Town. As Mr. Yacavoni was not a registered voter of Duxbury a Poll of the Town was required.

Poll of the Town by show of hands: Yes 40 No 36.

Motion failed for lack of a two-thirds majority.

The Town Treasurer addressed the Town.

Call the question made and seconded: Yes 56 No 16

On a motion made and seconded, the Vote on Article One by show of hands:

In favor 64 Opposed 22.

Article One was approved.

2. "Shall the voters of the town of Duxbury approve the expenditure from capital reserve fund, not to exceed, \$20,000.00 to be used as matching funds for potential grant funds to be determined by the Selectboard for the year of 2014."

On a motion made and seconded, Article Two was approved by unanimous Voice vote.

3. "Shall the voters of the Town of Duxbury approve the expenditure from the capital reserve fund for a seven year lease/purchase of a 2014 Volvo wheeled excavator with a 7 year extended warranty included not to exceed \$197,000. Approval of this purchase will commit the voters to the annual deposit of \$28,141 to the capital reserve fund for a period of seven years."

A motion to Pass Over was made and seconded.

Show of hands vote: Yes 35 No 41. The motion failed for lack of a two-thirds majority.

A motion to amend the Article by deleting the final sentence was seconded and approved by Voice vote.

Call the question made and seconded: Show of hands: Yes 48 No 37.

On a motion made and seconded, the amended Article was voted by paper ballot.

Poll of the Town: 97 votes cast, 49 needed to pass

In favor 56 Opposed 41

A motion made and seconded to address Article 6 at this time was approved by voice vote.

6. "Shall the voters of the Town of Duxbury appropriate the sum of \$85,000 for the Capital reserve Fund."

On a motion made and seconded, the Article was approved by voice vote.

4. "Shall the voters of the Town of Duxbury approve the expenditure from the capital reserve fund, not to exceed, \$40,000.00 to replace 16 culverts under the paved roads in the Town of Duxbury and repave the same spots."

A motion made and seconded to amend the Article by deleting the number "16" and have the Article stop at the word culverts was approved by voice vote.

A motion to amend the amount of funds from \$40,000 to \$85,000 failed for lack of a second.

Call the question was approved by overwhelming show of hands.

On a motion made and seconded, the amended Article was approved by unanimous voice vote.

5. "Shall the voters of the Town of Duxbury adopt a July through June fiscal year, effective July 1, 2016."

On a motion made and seconded, this Article was approved by Voice vote.

- 7 "Shall the voters of the Town of Duxbury appropriate the sum of \$22,500 for the Sand and Gravel Escrow Account."

On a motion made and seconded, this Article was approved by voice vote.

8. "To do any other business which may come before the Town."

- a. Jill Smith: Taxpayers have concerns with the debt burden. Who is responsible, can they be made to pay.
- b. Mo LaVanway: There were expenses with the Audit and review. No money was stolen. The Board will meet and review.
- c. Anne LaTulippe: We can't blame any one person.
- d. Vicky Viens: There seems to be lots of blame going around. We should be concerned with staying within the budget.

On a motion made and seconded the Meeting was adjourned at 1:00 PM.  
Respectfully submitted,

Ken Scott, Town Clerk

Approved and signed this 29<sup>TH</sup> day of MAY, 2014:



Mark Morse, Moderator

Richard Charland, Selectboard

Maureen Harvey, Selectboard

Maurice LaVanway, Selectboard

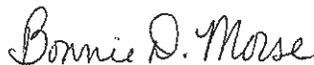
Amy Scharf, Selectboard

Marty Wells, Selectboard

Brenda B. Hartshorn, Justice

Jeffrey Larkin, Justice

Stephanie Koonz, Justice



Bonnie D. Morse, Justice

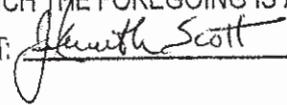
Ken Scott, Justice



Cindy Senning, Justice

Greg K. Trulson, Justice

RECEIVED FOR RECORDING THE INSTRUMENT  
OF WHICH THE FOREGOING IS A TRUE COPY.

ATTEST:  , TOWN CLERK

# MINUTES OF SPECIAL TOWN MEETING - JULY 28, 2014

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MINUTES OF THE SPECIAL TOWN MEETING OF THE TOWN OF DUXBURY  
JULY 28, 2014 7:00 PM

The inhabitants of the Town of Duxbury who are legal voters in said Town are hereby notified and warned to meet at the Crossett Brook Middle School in the Town of Duxbury, Vermont, on Monday, July 28, 2014 at 7:00 PM to act upon the following:

1. Shall the town of Duxbury rescind the action taken at the May 10, 2014 special meeting whereby the voters authorized the Town of Duxbury to appropriate the sum of \$70,000 to be applied to the outstanding debt of the town.

---

The Meeting was called to order at 7:00 PM by the Moderator and the Moderator read the Warning and Article, as given above.

On a motion made and seconded, the Article was accepted by the voters by voice vote. Discussion ensued.

A motion made and seconded to allow Bonnie Batchelder, the Town's Auditor/CPA to speak to the Town was approved by a show of hands: 87 in favor, 0 opposed. Ms. Batchelder addressed the Town.

A motion made and seconded to allow Bill Yacavoni, the Town's former Auditor/CPA to speak to the Town was approved by a show of hands: 1 opposed. A formal count of those in favor was not conducted as voters who raised their hands surpassed the two-thirds majority required.

Mr. Yacavoni addressed the Town.

A motion made and seconded to 'Call the Question' was defeated by a show of hands: 59 in favor, 30 opposed. [Two-thirds of voters needed to pass.] Discussion continued.

On a motion made and seconded, the Article was defeated by a paper ballot vote: 113 votes cast, 56 needed for a rescission.

Poll of the Town: 51 in favor, 62 opposed

The Meeting was adjourned at 9:00 PM.

Respectfully submitted,



Ken Scott, Town Clerk

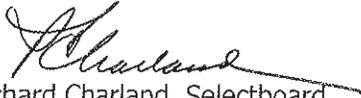
Duxbury Town Clerk's Office  
Rec'd for Record AUGUST 5 A.D. 2014  
At 7 o'clock 30 minutes A M  
Recorded in Book TR II Page 161-162  
Attest: Ken Scott Town Clerk

page one of two

MINUTES OF THE SPECIAL TOWN MEETING OF THE TOWN OF DUXBURY  
JULY 28, 2014 7:00 PM

Approved and signed this 5<sup>TH</sup> day of AUGUST, 2014:

Mark H. Morse, Moderator

  
Richard Charland, Selectboard

  
Maureen Harvey, Selectboard

Maurice LaVanway, selectboard

Amy scharf, Selectboard

Marty Wells, Selectboard

Brenda B. Hartshorn, Justice

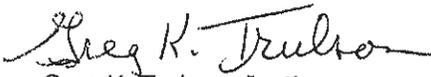
Jeffrey Larkin, Justice

  
Stephanie Koonz, Justice

Bonnie D. Morse, Justice

Ken Scott, Justice

Cindy senning, Justice

  
Greg K. Trulson, Justice

## 2014 TOWN OF DUXBURY OFFICERS – ELECTED

		Term expires
MODERATOR .....	Mark Morse .....	2015
TOWN CLERK.....	Ken Scott .....	2016
TOWN TREASURER .....	Kym Andrews (resigned) .....	2015
	Elizabeth Wilbur (appointed)	
SELECTBOARD .....	Richard Charland .....	2015
	Amy Scharf.....	2015
	Marty Wells .....	2015
	Maureen Harvey .....	2016
	Maurice LaVanway .....	2017
LISTERS .....	Jeff Poitras .....	2015
	Dale Franklin .....	2016
	Deb Sweetser .....	2017
DUXBURY SCHOOL DISTRICT ..	Betty Gibbs .....	2015
	Thomas Cahalan.....	2016
	Anne LaTulippe.....	2017
WATERBURY-DUXBURY UNION #45		
	Ben Smith .....	2015
	Jason Gibbs.....	2017
SCHOOL DIRECTOR to HARWOOD UNION		
	Garrett MacCurtain.....	2017
AUDITORS .....	Anne LaTulippe.....	2015
	Bonnie D. Morse .....	2016
	Bob Magee .....	2017
BUDGET COMMITTEE .....	Fred Collins .....	2015
	Todd Liberty .....	2016
	Jeffrey Larkin.....	2017
	Bonnie D. Morse .....	2018
	Jen Dean.....	2019
CEMETERY COMMISSION .....	Greg Trulson.....	2015
	Stephanie Koonz (resigned).....	2016
	Kim Greenwood .....	2017
1st CONSTABLE.....	Nathan Isham.....	2015
DOG CATCHER.....	Zeb Towne .....	2015
DELINQUENT TAX COLLECTOR		
	Annette Griffith.....	2015
2ND CONSTABLE.....	Annette Griffith.....	2015

AGENT TO PROSECUTE & DEFEND SUITS and GRAND JUROR  
 Kym Andrews ..... 2015

JUSTICES of the PEACE ..... Term expires February, 2017  
 Dan Cardozo, Brenda B. Hartshorn, Jeffrey Larkin, Bill Morse,  
 Bonnie D. Morse, Ken Scott and Greg Trulson

**TOWN OF DUXBURY OFFICERS – APPOINTED**

HEALTH OFFICER ..... Ty MacWalters ..... 2015

SERVICE OFFICER..... Shawn Perry ..... 2015

ZONING ADMINISTRATOR ..... Al Quesnel..... 2015

PLANNING COMMISSION ..... Brian Fitzgerald..... 2015  
 Kim Greenwood ..... 2015  
 Garrett MacCurtain..... 2016  
 Erica Campbell..... 2016  
 Trevor Cole..... 2017

DEVELOPMENT REVIEW BOARD  
 Erik Ladensack ..... 2015  
 Randy Berno ..... 2016  
 Will Senning ..... 2017  
 Zeb Towne ..... 2018  
 Ben MacKinney ..... 2019

REGIONAL PLANNING COMMISSIONER  
 Brian Fitzgerald..... 2017

STATE POLICE ADVISORY BOARD  
 Steffan Defeo ..... 2015

SOLID WASTE DISTRICT REPRESENTATIVE  
 Diane Lynch ..... 2015  
 Todd Hill, Alternate ..... 2015

FENCE VIEWER..... George Welch ..... 2015  
 Zeb Towne ..... 2015  
 Maurice LaVanway ..... 2015

FIRE WARDEN ..... Charlie Pelkey ..... 2015  
 Scott Woodard, Asst..... 2015

TREE WARDEN..... Eric Potter ..... 2015

EMERGENCY MGMT OFFICER.. Mame McKee..... 2015

E-911 COORDINATOR..... Dan Cardozo..... 2015

# DUXBURY PARKING AND ABANDONING PROPERTY ORDINANCE

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At the regular meeting of the Selectboard of the Town of Duxbury, Vermont held on the 8th day of October, 2001, upon motion duly made and seconded, the following ordinance pertaining to the parking of motor vehicles and/or abandonment thereof within said Town was unanimously adopted:

## Section 1. DEFINITIONS:

- A. The term "motor vehicle" as used in this Ordinance shall mean all vehicles propelled by motor power regardless of where registered or unregistered or parts thereof, except road construction and maintenance equipment owned or leased by the Town of Duxbury, Vermont, other authorized emergency vehicles and vehicles for running only upon rails and tracks.
- B. The term or phrase "other materials, parts of other motor vehicles, objects of any type or description" shall mean any and all other object or thing of whatever description stored, abandoned or left within any legal rights of way with the town of Duxbury, Vermont whether the same be town highways, trails or other town rights of way regardless of the degree of maintenance, if any, done thereon by the Town of Duxbury, Vermont.

## Section 2. REGULATIONS, POWERS, TOWING AWAY AND PENALTIES:

- A. No person shall park or cause to be parked or leave unattended any motor vehicle at any time on any town highway, right of way, or street in the Town of Duxbury, Vermont. No person shall leave or abandon any other materials, parts of motor vehicles, or other objects of any type or description within the legal right of way limits of all town highways, streets, road, rights of way and trails, regardless of the degree of maintenance, if any, done thereon by the town of Duxbury, Vermont.
- B. The highway foreman may cause any motor vehicle parked in violation of this ordinance to be towed away, upon notification of the Selectboard Chair or his/her designee, at the sole expense of the owner of said motor vehicle and said owner shall pay the expenses for towing charges and storage fees of said motor vehicle.

Subject to provision of 24 V.S.A., C. 59, this Ordinance shall become effective on December 8, 2001.

\_\_\_\_\_/LS

Bob Magee, Chair

\_\_\_\_\_/LS

Joann Berno

\_\_\_\_\_/LS

Paul Brusa

\_\_\_\_\_/LS

Jill Smith

Duxbury Selectboard

Received for recording on October 8, 2001 at 7:00 PM and recorded in Book Town Records, page 388.

ATTEST: \_\_\_\_\_/LS

Ken Scott, Town Clerk

## **TOWN CLERK REPORT – 2014**

---

This past year 1,136 pages were recorded in the Land Records Books, starting in Land Book 121 and ending in Land Book 123. It seems we go through about 3 Books from year to year.

Vital Records are as follows:

25 documents were recorded in Book 39, Deaths & Burials.

13 births were recorded in Book 38, Births.

47 civil marriages were recorded in Book 41, Civil Marriages.

Please keep your Town Report handy throughout the year and also note on the inside front cover the Office Hours for the Town Office and other important Town and School information.

The Town Clerk, and Assistant Town Clerk, are here for you four days a week, 32 hours a week, as has been the case for these past 14 years. If you need assistance after regular Office hours please feel free to call me at home, 244-6261.

A heartfelt and special "Thank You" to Deb Sweetser, Assistant Town Clerk, for her assistance, good work and moral support throughout the year.

To so many of you who during the year have called or stopped by just to say "Hello", thank you. It's always a pleasure to visit with you all. Deb and I look forward to being of service and assistance for you in the coming year.

Ken Scott  
Town Clerk

Deb Sweetser  
Assistant Town Clerk

## **SELECTBOARD REPORT**

---

2014 in Duxbury proved once again to be a challenge as far as weather. Unfortunately, we incurred severe damage to our roads and infrastructure as the result of a storm on April 15. The total damage amounted to approximately \$250,000 and the town was able to repair the damage on Camels Hump and Ward Hill and replace a large culvert on Wilder Rd. The decision made last year to purchase the excavator proved beneficial. The road crew was able to put the roads back together and Walker Construction repaired Wilder Rd. Once again we have received funds from FEMA to cover the cost.

The town has for several years now, signed on to the AOT Codes and Standards for roads. One requirement is for all ditches with a 5% or greater slope to be stone lined. We are starting to see the benefit in areas where we have done this with the roads better withstanding the runoff from storms. We have included money in this year's budget for additional stone to be pro-active in our ditch work.

Our plans last year included an aggressive culvert replacement project for which we had sought use of \$40,000 in Capital Reserve funds. This work did not take place do the storm repairs we had to make, accordingly, the funds were not used. We are requesting an Article this year in the amount of \$50,000 to do road reconstruction on South Crossett starting at the pavement at Route 100 for a tenth of a mile. We are also planning to overlay a mile and a half of River Rd and to replace 4 culverts located under pavement. All of this work will be performed by the road crew.

The Selectboard has included an article requesting the replacement of the 2003 tandem truck. This is the oldest vehicle in our inventory and replacement is due. Our original thought was to stretch out its use to 2016; we are however concerned with the potential repair costs we might face going another year. The proposal we offer is for a new Freightliner similar to our most recent purchase in 2013. The cost of the vehicle is almost identical and we have been offered a \$39,000 trade in for the 2003 vehicle which would net out the cost to \$160,000. We have called for a lease purchase arrangement for five

years, similar to the arrangement we have made for the excavator. A second option which we are reviewing would be to finance through a bank, this would allow us to repay the loan ahead of schedule should we so choose.

We need to move forward with reclamation of the gravel pit as required by our Act 250 permit. We are proposing re-grading, spreading of topsoil, seeding and mulching. This work will cost approximately \$13,000 for engineering, materials and contracting for a large dozer. We will employ the road crew along with our vehicles and excavator in the process. We are planning on using funds from the Sand and Gravel Escrow for this.

The town, with a Hazard Mitigation Grant provided through the State and FEMA, acquired the former Cubit property on River Rd. at no cost. The property was cleared and will remain open space with no development allowed. We have also placed an article on the warning asking if the Selectboard should pursue acquisition of state property at the end of Hart Rd. This land has become surplus to the state and it has approached the town about acquiring it at no cost.

An additional project included in this year's budget involves the Town Garage. We will engage an engineering firm to determine whether any work needs to be done to the structural steel and if so to prepare an estimate. Concern regarding snow loads and heat loss has prompted our taking such action. The roof will also undergo a complete re-fastening of the metal roofing. A contractor has determined many of the existing screws have loosened up and many have "popped" out presenting us with leaks in the garage.

The Selectboard has also spent considerable time on a complete revision of the Town Personnel Policy. We have one more meeting needed before we send it to our attorney for review.

A year ago an article was approved allowing the town to move from a calendar year to a fiscal year budget. The new budget in this year's report reflects the 18 month transition needed to put us on the fiscal year cycle starting July 1, 2016. Accordingly, we present a 6 month budget (2015) and a 12 month budget (2016).

The property taxes collected in October will reflect the combination of both of these budgets. The tax portion for the 2015 six month budget does not include any school taxes, it only reflects the town operating budget for that period. This 18 month budget is a one-time event and unfortunately it will create difficulty for many residents. We would like to get the news out early in order to give people ample notice on the increase they will see in their tax bills. A decision must be made at Town Meeting with regard to possibly splitting payment(s). We will discuss with other towns that have gone through this process to see how they handled the situation.

This year the entire Cemetery Commission is open for election, Stephanie Koonz has left the area to be with family and Greg Trulson and Kim Greenwood have decided to retire. We thank them for all for the hard work they put in maintaining the dignity of these sites in Duxbury. We are in need of three replacements to keep this important committee going. Please consider this opportunity to volunteer in the town.

I would like to take a moment to thank the members of the Selectboard for all of their time and effort in the past year. I am especially grateful for the hard work Maureen Harvey has put in dealing with town budget issues as well as FEMA /State grants and reimbursements. My thanks also go to Mo LaVanway who has spent considerable time as Chair of the Road Committee working with the road crew and overseeing the gravel pit and its eventual closure. A special thanks to Kym Andrews for her hard work as Treasurer in getting our financial affairs in order and to Beth Wilbur for stepping in to the position on Kym's departure. All of us should be grateful to the road crew for their hard work putting things back together after the April storm, keeping our roads open in inclement weather and maintaining them during the balance of the year. I must also mention the Emergency Management Committee headed up by Mame McKee. They meet regularly to keep Duxbury's emergency preparedness up to date and have responded on several occasions to emergency incidents in the town. There is no question their hard work is an immense benefit to the town.

# AUDITOR'S REPORT

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January 20, 2015

The Auditor's held a public meeting on May 6<sup>th</sup> 2014. During this meeting, the Town Treasurer gave us an in depth tutorial of all financial policies and procedures. Please see the minutes to this meeting on the Duxbury Town web site.

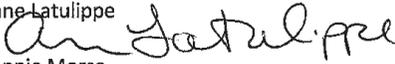
The scope of work as decided at this meeting was to complete a monthly audit of these policies, the general ledger and any other financial matters of the Town of Duxbury. This was completed on a rotational basis by all three Auditors, each signing off on the files and reports that we audited for a given period of time.

We recently held our year end public meeting on January 20, 2015 to go over our findings, hear public input and present any recommendations for this report. After some discussions it was agreed that:

- A. We found no financial practices and/or expenditures that were not in line with the policies presented to us.
- B. We were unable to ascertain the FEMA funding stream as to income and expenses. We would like to see a clear reconciliation of all FEMA Funding streams to include what event the funds are for and if we are still waiting on funds to be disbursed to the Town. As these funds and expenses are unforeseen and not included in our projected budget it would be best practice to monitor these funds on a continuing basis.
- C. There was an issue in that invoices from Batchelder Associates totaling \$36,000 that were billed and paid in August, 2014 and then back posted to 2013. It is our understanding that this is not best practice and while there is some leeway in this practice it should be within 30 days of the transaction and before the "actuals" expenditures are submitted to the Town at Town Meeting in the proposed budget. According to the Town Reports, this amount of \$36,000 for a three year audit was approved by the voters of the town for the 2014 budget on March 4, 2014 at Town Meeting. According to the town records as of our audit in December 2014, the Town of Duxbury posted \$3,594.25 in 2014, \$43,241 in 2013 and \$3,600 in 2012 and \$2,600 in 2011 to the line item Records Audit.

Respectfully Submitted,

Anne Latulippe

  
Bonnie Morse

Bob Magee

Town of Duxbury Auditors

## **DUXBURY TREASURER'S REPORT**

---

I was appointed by the Selectboard on September 2nd, 2014, to fill a vacancy in the office of Treasurer for the Town of Duxbury. While I had only been in the assistant position for only one month, I could see that my predecessor had established a great foundation for the continuing success in the financial atmosphere of the Town.

The town has already had our on-site budget meeting with Batchelder Associates for the 2014 Audit, and look forward to the report, which will be available the end of March, and continuing positive financial future of the town.

I look forward to assisting the Town of Duxbury in the future.

Beth Wilbur  
Duxbury Town Treasurer  
duxburytowntreasurer@yahoo.com

**TREASURER'S REPORT**  
**AUDITED**

Balance, January 1, 2014 \$ (103,369.00)

**REVENUE**

State of Vermont	\$ 155,445.98
Miscellaneous	\$ 3,682.54
Dog Licenses	\$ 699.00
Recording fees	\$ 15,835.07
Property Taxes	\$ 2,693,488.93
Delinquent Taxes/Interest/Penalty	\$ 110,480.16
Interest Income	\$ 297.29
Central VT Railroad Tax	\$ 683.32
Marriage Fees	\$ 470.00
Zoning & DRB Fees	\$ 2,734.00
Listers Grant	\$ 390.10
FEMA 2013 Grant Revenue	\$ 17,118.00
54 River Road	\$ 173,823.43
FEMA 2014 Grant Revenue	\$ 168,264.40
Payment-in-leu-of-taxes Payments	\$ 43,402.46
Note proceeds	\$ 340,715.00
Transfers from other funds	\$ 15,420.00
<b>Total REVENUES</b>	<b>\$ 3,742,949.68</b>

**EXPENDITURES**

Highway Maintenance Orders	\$ 574,700.17
Storm Damage Orders	\$ 305,456.99
General Government Orders	\$ 280,077.72
School Districts:	
Harwood	\$795,656.58
Waterbury-Duxbury	\$1,218,663.90
TOTAL School Districts	\$ 2,014,320.48
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 3,174,555.36</b>

**TOTAL FINAL BALANCE, DECEMBER 31, 2014** **\$ 568,394.32**

**Fund Balance, Non-Spendable for Prepaid Expenses** \$ 73,306.74

**Unassigned Fund Balance, December 31, 2014** \$ 495,087.58

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# TREASURER'S REPORT: GRAND LIST & TAXES

## UNAUDITED

### 2014 GRAND LIST

Education Grand List	1,541,765.00
School District Tax Request	1,929,719.01
State Tax Rate (Residential)	1.5916
Municipal Grand List	1,536,830.00
Town Highway and General Tax Request	811,579.59
Town Highway and General Tax Rate	0.5278
TOTAL TAX RATE (Residential)	2.1216
TOTAL TAX RATE (Non-Residential)	2.0327

### 2013 GRAND LIST

Education Grand List	1,526,955.00
School District Tax Request	1,940,560.50
State Tax Rate (Residential)	1.4943
Municipal Grand List	1,522,840.00
Town Highway and General Tax Request	694,773.00
Town Highway and General Tax Rate	0.4562
TOTAL TAX RATE (Residential)	1.9505
TOTAL TAX RATE (Non-Residential)	1.9525

### 2012 GRAND LIST

Education Grand List	1,513,167.00
School District Tax Request	1,820,041.92
State Tax Rate (Residential)	1.4015
Municipal Grand List	1,509,033.00
Town Highway and General Tax Request	575,779.00
Town Highway and General Tax Rate	0.3911
TOTAL TAX RATE (Residential)	1.7926
TOTAL TAX RATE (Non-Residential)	1.8523

### 2011 GRAND LIST

Education Grand List	1,522,504.00
School District Tax Request	1,802,147.29
State Tax Rate (Residential)	1.3751
Municipal Grand List	1,518,655.00
Town Highway and General Tax Request	473,596.00
Town Highway and General Tax Rate	0.3118
TOTAL TAX RATE (Residential)	1.6869
TOTAL TAX RATE (Non-Residential)	1.7595

### 2010 GRAND LIST

Education Grand List	1,506,763.00
School District Tax Request	1,654,016.35
State Tax Rate (Residential)	1.3000
Municipal Grand List	1,502,995.00
Town Highway and General Tax Request	692,763.00
Town Highway and General Tax Rate	0.3177
TOTAL TAX RATE (Residential)	1.6177
TOTAL TAX RATE (Non-Residential)	1.7300

## **DELINQUENT TAXES**

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as of December 31, 2014

Billado, Robert	2014	2,963.86
Binet, Richard	2014	5,306.98
Camels Hump Properties	2014	5,826.94
Chapman, Donald	2014	2,237.12
Cleary, Eugene	2014	212.07
Commo, Matthew	2014	2,423.86
Currier, Stacey	2014	362.22
Deforge, Ronald	2014	880.82
Dunbar, Helena	2014	1,768.98
Evans, Matthew	2014	793.40
Farnham, Robert	2013	823.81
Farnham, Robert	2014	1,240.96
Hennessy, William	2014	1,842.44
Hurd-Burnell, Robert	2014	2,558.29
Johnson, Sandra	2013	378.77
Johnson, Sandra	2014	1,149.29
Livingstone, Michelle	2014	3,376.31
Magee, Shawn	2014	4,630.17
Marino, Keith	2014	1,000.00
Martin, Alcida Montana	2013	1,436.60
Martin, Alcida Montana	2014	1,262.90
McCullough, Ian	2014	4,684.18
Morehouse, Debra	2014	1,023.24
Napolitano, Wendy	2014	5,670.42
Nedich, Michael	2014	3,950.73
Quenneville, Thomas	2014	4,324.36
Rhoades, Barbara	2014	173.16
Siegel, David	2013	4,294.79
Siegel, David	2014	4,031.46
Smith, John	2014	3,219.80
Strom, Roland	2013	939.07
Strom, Roland	2014	3,899.53
Telephone Operating Co of VT	2013	345.38
Telephone Operating Co of VT	2014	324.22
Wheaton, Michael	2013	1,551.89
Wheaton, Michael	2014	2,622.71
Wimble, Rhoda	2014	1,871.89

\$85,402.62

I have a \$60 difference

## **PLANNING COMMISSION REPORT**

---

The Planning Commission held seven meetings in 2014, and members spent many hours working individually on the town plan revision. Garrett MacCurtain resigned from the commission in June following his election to serve as Duxbury's representative to the Harwood Union High School board.

Town Plan – We're very pleased to report the 2014 town plan was adopted by the Selectboard in October and has been approved by the Regional Planning Commission. This plan is a substantial revision from the earlier version, adopted in 2006. While the boundaries of the land use districts have not been changed, all sections of the 2006 plan have been updated and there are new sections covering flood resiliency, economic development, groundwater protection, food and agriculture, and energy. The plan was adopted by the Selectboard following a public meeting and public hearing held by the Planning Commission and another public hearing held by the Selectboard. The plan, including the maps, is available on the town website.

Green Mountain Power Substation – Green Mountain Power (GMP) has proposed relocating the existing Waterbury substation on Winooski Street, which is in the floodplain, to a site adjacent to the State Farm buildings on Route 100. As part of the Public Service Board review, the Planning Commission reviewed GMP's application and identified concerns with encroachment on the Crossett Brook stream corridor as well as aesthetic impacts at Crossett Brook Middle School and along Route 100. The stream corridor impacts have been addressed, and we're continuing to work with GMP on aesthetics. Construction is planned for 2015. Once it's operational, the Winooski Street substation will be removed.

Conservation of Dowsville Headwaters Property – Acquisition of this 2,085 acre parcel by the Trust for Public Land (TPL) is on track, thanks to federal Forest Legacy funding. The property, located in the Ward Hill/Dowsville area of South Duxbury will be added to Camels Hump State Park. The land is undeveloped and is popular for recreation: snowmobiling, skiing, snowshoeing, hunting, mountain biking and walking. TPL is working with the owner, with the goal of com-

pleting the acquisition in 2015.

Central Vermont Regional Plan – The Central Vermont Regional Planning Commission is in the process of developing the 2016 Regional Plan, Plan Central Vermont: Shaping Our Region from the Ground Up. This is an important undertaking, as the regional plan looks at the future of the entire Central Vermont region and how Duxbury and other communities can collaborate to achieve the plan’s vision. Topics addressed in the plan include the economy, environment and natural resources, housing, energy, utilities and facilities, health and community, transportation, and land use. The RPC has a great website where you can learn more, including how you can get involved in the planning process, at [PlanCentralVermont.org](http://PlanCentralVermont.org).

We welcome the participation of all Duxbury citizens in our work. Our regular meetings are on the second Thursday of the month at 6:30 p.m. The upcoming meeting agenda and draft and final meeting minutes are regularly posted on the Duxbury website.

Erica Campbell  
Trevor Cole  
Kim Greenwood  
Brian T. Fitzgerald, Chair

## **ROAD FOREMAN REPORT**

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With the end of 2014, it was another wild year for the Duxbury Highway Department. On April 15, 2014, we got a heavy rain and it caused damage throughout Duxbury. The most damage was on Wilder Road, Ward Hill, Mountain View and Scrabble Hill. With over three summers worth of work crammed into one summer we laid over 3,000 feet of new culverts throughout the Town. A complete rebuild of Ward Hill required replacement of almost all the culverts, cleaning and reshaping of all ditches and line with 8 inch stone to hold the ditching in place and a 6 inch overlay of crushed gravel. All of this work meets the Vermont Codes and Standards which the Town is part of. The lease/purchase of the 2014 EW160 Volvo Excavator could not have come at a better time. We thank all tax payers for this machine. This will make us more efficient in day to day maintenance and for emergency work as well.

It's been another interesting winter in Duxbury already this year with quite a few small storms, a few large storms and a thaw in December. With the thaw we were forced to lay about 800 yards of gravel on River Road, Crossett Hill and Welch Road.

As I always say, my goal is to serve the town of Duxbury to the very best of my ability. I care very much about the tax payer, town equipment and its employees. I would like to thank Mark Foster and Ron Kerin, our full time employees, as well as Ken Sargent who helps out part time, for another great year. I would also like to thank J. Sherman Excavation and Logging for their help plowing and sanding our roads when we had trucks break down. I would also like to thank the Duxbury Select Board – Richard Charland, Mo LaVanway, Maureen Harvey, Marty Wells and Amy Scharf. We may not always agree on things but I feel that we are all after the same goal, serving the Town and doing what's best for the Duxbury tax payers.

I look forward to another year as your road foreman and taking whatever Mother Nature throws at us.

Adam Magee, Road Foreman  
Town of Duxbury

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# TOWN OF DUXBURY CLASS IV ROAD AND TRAIL POLICY

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It is the goal of the Town of Duxbury to provide regular to semi-regular maintenance on all Class IV roads that are in sufficiently good condition as to allow them to be maintained by the Town. The purpose of this goal is the continued protection of town assets.

This policy is to clarify the Town's maintenance practices on Class IV roads. Under State Law 19 V.S.A. 17 Class IV roads include roads, pent roads, trails, unimproved roads and other rights of way. Under this policy Class IV roads are divided further into two groups.

## 1. Class IV Road and Town Trail Definitions:

*Class IV Road:* Class IV roads are all other roads not falling under definitions of Class I, II, and III highways. Class I, II, and III are defined in Vermont Statutes for the purpose of receiving state aid and are passable by a pleasure vehicle on a year-round basis.

*Town Trail:* Trail means a public right-of-way which is not a highway and which:

- a. Previously was a designated highway and having the same width as the designated town highway, or a lesser width if so designated, or
- b. A new public right-of-way laid out as a trail by the Selectboard for the purpose of providing access to abutting properties or for recreational use.

## 2. Class IV Road Classification:

It is the policy of the Selectboard to discourage the reclassification and/or upgrading of Class IV roads and trails. However, it is the right of a landowner to request changes in highway status. The Selectboard, if so petitioned, will follow the procedures set out in Title 19, V.S.A., § 708-716.

All Class IV roads will be placed into one of two groups by a committee of two made up of the Road Foreman and Selectboard member. Criteria used to group Class IV roads will be condition, topography, slope and use. The Select board will review and approve the groupings. The groups will be as follows:

*Group A:* These roads are determined to be of sufficiently good condition that town equipment will not be damaged if used on these roads.

*Group B:* These roads are determined to be not maintainable by town equipment.

Class IV roads in which the actual location is not discernable by either the Selectboard or the current Road Foreman will be placed into Group B.

**It shall be noted that as of this date 12/9/13 there are no Class IV roads that meet a Grade A classification**

Residents of Class IV roads may request a change in grouping at any time throughout the year. All changes will be made via joint decision of the Road Foreman, and Selectboard member and approved by the Selectboard. Residents of Class IV roads can upgrade from a Group B to a Group A by meeting Vt. Dept. of Highways Standard A-76 modified to include at least 8 inches of gravel and 12 inches over ledges and culverts. Limbs, branches, stumps

and rocks removed so as not to damage equipment and a turnaround large enough to accommodate the equipment. The road must be surveyed to verify it is in the right of way. If the turnaround is not within the right of way, it must be properly deeded to the town as a turnaround.

Reclassification from Class IV to Class 3: Upgrading is a common issue, faced by the governing body as landowners often now locate homes in remote locations. There is no statutory requirement that such requests must be granted by the governing body; however, there may be an issue of constitutional equal protection if the municipality can be shown to be disparate in its treatment of similar highways. The governing body may grant the request, but order that the petitioner bear the cost of the upgrade (19 V.S.A. 775).

### 3. Summer Maintenance:

It is the policy of the Town of Duxbury that public expenditures on Class IV, Group A, town roads and trails should be held to a minimum amount necessary that the public investment is preserved through basic maintenance; and limited to the amount budgeted and approved by the Selectboard on an annual basis.

Regular maintenance is defined as shaping and grading yearly or every other year. Materials such as stone and gravel will be used at a minimum and at such time as to work into the Road Foreman's schedule.

In addition, bridges and culverts associated with Class IV roads will be periodically reviewed by the Road Foreman to determine their functionality. This inspection does not obligate the town in any way to maintain stated bridges and culverts.

Roads in Group B will receive no Summer Maintenance of any kind.

Town Trails will receive no Summer Maintenance of any kind.

All private maintenance on public right-of-ways must conform to the current approved town policy and permitting processes.

### 4. Winter Maintenance:

It is the policy of the Town that Class IV, Group A town roads, Group B town roads, town trails and private roads will receive no winter maintenance, including but not limited to snow plowing. The winter maintenance of these roads is the responsibility of the resident in all circumstances. Group A town roads will have the snow banks pushed back at the convenience of the Road Foreman and the turnaround is not obstructed.

### 5. Control:

The Selectboard shall exercise control of Class IV roads and trails to ensure their integrity as a public right-of-way by means which may include, but are not limited to, the following:

- a. Enforcement of vehicle weight limits.
- b. Prohibition or restriction of wheeled vehicle use during mud and snow season; signs and barriers may be utilized to accomplish this purpose.
- c. Requirements for temporary permits for heavy equipment access may be imposed and the stipulation included that any highway damaged will be repaired by or at the expense of the

user; posting of bond or other security to guarantee that repairs are made may be required as a condition of any permits.

d. Speed limits may be established.

6. Policy Review:

This Class IV and town trail maintenance policy should be reviewed each year to ensure that directives put forth in this policy are working to the benefit of the Town of Duxbury.

CLASS IV ROADS AS OF JANUARY 1, 2014

Mileage	Road #	Group	Local Name
0.13	H12	B	Camel's Hump
0.83	H 6	B	Scrabble Hill
0.51	H 5	B	Marshall Rd.
	H14 0.04	B	Richardson Rd.
0.37	H26	B	Ryan Rd.
1.14	H35	B	Dowsville (Loop)
0.40	H32	B	Webster Rd.
0.09	H15	B	DeLong Rd.
0.10	H30	B	Connolly Rd.
0.11	H37	B	Mill St.

## 2014 DOG LICENSES

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# of Dogs	Tags/Animal Category	Town Fee	State Fee	Late Fee	Total Fees
56	Neutered Males	\$280.00	\$224.00	\$69.00	573.00
	Spayed Females (Late)				0.00
44	Spayed Females	\$220.00	\$176.00	\$42.00	438.00
	Neutered Males (Late)				0.00
	Non-Neutered Males				0.00
5	Non-Neutered Males (Late)	\$45.00	\$20.00	\$6.00	71.00
2	Non-Neutered Females (Late)	\$18.00	\$8.00	\$6.00	32.00
2	Non-Neutered Females	\$10.00	\$8.00		18.00
<b>109</b>	<b>TOTAL DOGS</b>	<b>\$573.00</b>	<b>\$436.00</b>	<b>\$123.00</b>	<b>1,132.00</b>
	less Fees to State of Vermont				-436.00

**TOTAL to Town of Duxbury 696.00**

Dog tags for 2015 are available:

**ALL DOGS 6 MONTHS OF AGE OR OLDER MUST BE LICENSED BY APRIL 1ST OF EACH YEAR TO AVOID LATE FEES.**

Rabies vaccinations are required for dogs two or more years of age or within the preceding 12 months for dogs less than two years of age. You must have a current rabies certificate and, if necessary, proof of your dog being spayed or neutered in order to license your dog.

New and renewal licenses may be obtained at the Town Office during regular business hours (see the Inside Front Cover of Town Report). If you wish to renew your license by mail, please enclose a copy of the rabies certificate, a self-addressed envelope with return postage and a check, made payable to "Town of Duxbury", for the appropriate license fee as shown above.

**TOWN OF DUXBURY  
BUDGET WORKSHEET FOR 2015 and 2016-2017**

<b>Account</b>	<b>Budget FY - 2014</b>	<b>Actual FY-2014</b>	<b>Budget FY - 2015</b>	<b>Budget FY - 2015 to 2016</b>
1-6-500-0 STATE OF VERMONT - Misc	\$ -	\$ -	\$ -	\$ -
1-6-500-1 SOV - Road Reimbursement	\$ 60,000.00	\$ 62,302.49	\$ 30,000.00	\$ 60,000.00
1-6-500-2 SOV - Education	\$ -	\$ 8,162.00	\$ 7,000.00	\$ 21,000.00
1-6-501-0 MISCELLANEOUS	\$ 500.00	\$ 3,682.54	\$ 250.00	\$ 500.00
1-6-502-0 DOG LICENSES	\$ 1,000.00	\$ 699.00	\$ 750.00	\$ 750.00
1-6-503-0 RECORDING/COPY FEES	\$ 15,000.00	\$ 15,835.07	\$ 7,000.00	\$ 14,000.00
1-6-504-0 PROPERTY TAXES	\$ -	\$ 679,168.45	\$ -	\$ -
1-6-506-0 LAND USE	\$ 25,000.00	\$ -	\$ -	\$ -
1-6-507-0 DELINQUENT TAXES	\$ -	\$ 88,120.20	\$ -	\$ -
1-6-507-A INTEREST ON DELINQUENT TAXES	\$ -	\$ 8,658.67	\$ -	\$ -
1-6-509-0 G FUND INTEREST INCOME	\$ 250.00	\$ 297.29	\$ 125.00	\$ -
1-6-512-0 CENT. VT. RAILROAD TAX	\$ 450.00	\$ 683.32	\$ 650.00	\$ 650.00
1-6-517-0 MARR/CU LICENSE FEES	\$ 400.00	\$ 470.00	\$ 225.00	\$ 450.00
1-6-527-0 ZONING/DRB APPLIC FEES	\$ 3,000.00	\$ 2,734.00	\$ 1,000.00	\$ 2,500.00
1-6-528-0 DELINQ TAX PENALTY	\$ 8,000.00	\$ 13,701.29	\$ 2,000.00	\$ 5,000.00
1-6-529-0 PILOT Payments	\$ 40,000.00	\$ 43,402.46	\$ -	\$ 40,000.00
1-6-534-0 EDUCATION REFUND	\$ -	\$ 40,551.15	\$ 30,000.00	\$ 30,000.00
1-6-535-0 HOLD HARMLESS/CURRENT USE	\$ -	\$ 41,097.00	\$ -	\$ 40,000.00
1-6-536-0 LISTERS GRANT	\$ -	\$ 390.10	\$ -	\$ -
1-6-600-0 FEMA 2013 GRANT REVENUE	\$ -	\$ 17,118.00	\$ -	\$ -
1-6-700-0 54 RIVER ROAD	\$ -	\$ 173,823.43	\$ -	\$ -
1-6-700-1 FEMA 2014 GRANT REVENUE	\$ -	\$ 168,264.40	\$ -	\$ -
1-6-800-0 BETTER BACK ROADS	\$ -	\$ 3,333.34	\$ -	\$ -
Note Proceeds	\$ -	\$ 340,715.00	\$ -	\$ -
TRANSFERS FROM OTHER FUNDS	\$ -	\$ 15,420.00	\$ -	\$ -
<b>Total REVENUES</b>	<b>\$ 153,600.00</b>	<b>\$ 1,728,629.20</b>	<b>\$ 79,000.00</b>	<b>\$ 214,850.00</b>

Account	Budget FY - 2014	Actual FY-2014	Budget FY - 2015	Budget FY - 2015 to 2016
<b>HIGHWAY</b>				
1-7-11 ROADS				
1-7-111-0 SAND	\$ 28,000.00	\$ 32,921.80	\$ -	\$ 29,000.00
1-7-111-1 SAND TRUCKING	-	-	-	16,000.00
1-7-111-A GRAVEL	\$ 27,000.00	\$ 24,768.00	-	\$ 27,750.00
1-7-111-B DITCHING STONE	\$ 2,500.00	\$ 3,367.00	-	\$ 30,000.00
1-7-111-C MAINTENANCE STONE	-	-	\$ 2,500.00	\$ 2,500.00
1-7-112-0 BLASTING/HAMMERING	-	-	-	\$ 2,500.00
1-7-113-0 SALT	\$ 5,000.00	\$ 10,175.75	\$ 5,400.00	\$ 10,800.00
1-7-114-0 CHLORIDE	\$ 16,000.00	\$ 22,063.76	\$ 7,000.00	\$ 22,000.00
1-7-115-0 CULVERTS	\$ 3,000.00	\$ 3,845.56	-	\$ 5,000.00
1-7-116-0 RAILS & SIGNS	\$ 3,000.00	\$ 1,939.95	\$ 1,000.00	\$ 3,000.00
1-7-117-0 SUBCONTRACTS	\$ 1,000.00	\$ 20.00	\$ 500.00	\$ 1,000.00
1-7-118-1 Engineering	\$ 2,000.00	-	-	\$ 2,000.00
1-7-119-0 RENTALS	\$ 3,500.00	\$ 233.99	-	\$ 3,800.00
1-7-119-1 ROAD RECONSTRUCTION	\$ 2,000.00	\$ 2,377.66	-	\$ 2,000.00
1-7-119-B E-911 SYSTEM	\$ 500.00	-	\$ 250.00	\$ 250.00
<b>Total ROADS</b>	<b>\$ 93,500.00</b>	<b>\$ 101,713.47</b>	<b>\$ 16,650.00</b>	<b>\$ 157,600.00</b>
1-7-121-0 FUEL	\$ 45,000.00	\$ 54,819.64	\$ 24,000.00	\$ 48,000.00
1-7-122-0 LUBE	\$ 3,500.00	\$ 4,875.84	\$ 2,400.00	\$ 4,800.00
1-7-123-0 MAINTENANCE PARTS	\$ 4,000.00	\$ 7,448.68	\$ 2,500.00	\$ 5,000.00
1-7-123-A BLADES	\$ 7,000.00	\$ 6,619.20	\$ 3,000.00	\$ 7,000.00
1-7-124-A Tandem 2014	\$ 1,000.00	\$ 1,615.52	\$ 8,500.00	\$ 3,500.00
1-7-124-B Tandem 2003	\$ 9,000.00	\$ 19,646.60	\$ 10,000.00	\$ 20,000.00
1-7-124-C Tandem 2008	\$ 3,000.00	\$ 9,787.52	\$ 5,000.00	\$ 10,000.00
1-7-124-D Grader	\$ 3,000.00	\$ 1,264.80	\$ 5,000.00	\$ 6,000.00
1-7-124-E Loader	\$ 4,000.00	\$ 4,207.94	\$ 2,500.00	\$ 5,000.00
1-7-124-F EXCAVATOR	-	\$ 150.11	\$ 1,200.00	\$ 3,500.00

Account	Budget FY - 2014	Actual FY-2014	Budget FY - 2015	Budget FY - 2015 to 2016
1-7-124-F EXCAVATOR	\$ -	\$ 150.11	\$ 1,200.00	\$ 3,500.00
1-7-124-G Pickup Truck	\$ 1,500.00	\$ 1,086.25	\$ 1,000.00	\$ 2,000.00
1-7-125-0 WINTER TIRES	\$ 4,200.00	\$ 4,185.34	-	\$ 5,000.00
1-7-125-A GRADER TIRE	\$ 12,500.00	\$ 7,991.90	-	-
1-7-125-B CHAINS	\$ 2,500.00	\$ 2,345.00	\$ 1,500.00	\$ 4,500.00
1-7-125-C LOADER TIRES	\$ -	\$ -	-	\$ 8,000.00
1-7-126-0 SUBCONTRACT	\$ 2,000.00	\$ 725.00	\$ 1,000.00	\$ 1,000.00
1-7-127-0 TOOLS	\$ 3,000.00	\$ 3,059.71	\$ 1,000.00	\$ 2,000.00
1-7-128-0 RADIOS	\$ 1,100.00	\$ 2,010.97	\$ 1,700.00	\$ 1,300.00
1-7-129-0 Protective Gear	\$ 1,000.00	\$ 947.82	\$ 400.00	\$ 1,000.00
<b>Total EQUIPMENT</b>	<b>\$ 107,300.00</b>	<b>\$ 132,787.84</b>	<b>\$ 70,700.00</b>	<b>\$ 137,600.00</b>
1-7-131-0 ELECTRICITY	\$ 2,500.00	\$ 2,253.42	\$ 1,500.00	\$ 3,000.00
1-7-132-0 HEAT	\$ 10,500.00	\$ 18,798.74	\$ 6,000.00	\$ 12,000.00
1-7-133-0 TELEPHONE	\$ 1,100.00	\$ 1,313.98	\$ 450.00	\$ 1,100.00
1-7-134-0 MAINTENANCE	\$ 2,500.00	\$ 2,449.58	\$ 4,000.00	\$ 2,400.00
1-7-134-1 FABRICATION	\$ -	\$ -	\$ 1,500.00	\$ 3,000.00
1-7-135-0 OFFICE EQUIPMENT	\$ 1,000.00	\$ 431.71	-	\$ 1,000.00
1-7-136-0 GARAGE WATER	\$ 500.00	\$ 472.71	\$ 250.00	\$ 500.00
1-7-137-0 GRAVEL PIT	\$ 2,500.00	\$ 168.82	\$ 1,000.00	\$ 1,000.00
1-7-138-0 Waste Disposal	\$ 1,700.00	\$ 2,539.95	\$ 1,140.00	\$ 2,140.00
1-7-138-A Environmental Disposal	\$ 1,250.00	\$ -	\$ 400.00	\$ 800.00
1-7-139-0 COMPUTER SUPPORT	\$ 400.00	\$ 150.00	\$ 200.00	\$ 400.00
1-7-139-A GENERATOR	\$ 600.00	\$ 721.00	-	\$ 600.00
<b>Total GARAGE</b>	<b>\$ 24,550.00</b>	<b>\$ 29,299.91</b>	<b>\$ 16,440.00</b>	<b>\$ 27,940.00</b>

Account	Budget FY - 2014	Actual FY-2014	Budget FY - 2015	Budget FY - 2015 to 2016
1-7-141-A ROAD CREW - Foster	\$ 40,310.40	\$ 40,364.36	\$ 20,558.00	\$ 41,117.00
1-7-141-B ROAD CREW - Kerin	\$ 37,128.00	\$ 35,536.12	\$ 18,935.00	\$ 37,871.00
1-7-141-C ROAD CREW - Magee	\$ 46,430.40	\$ 46,474.88	\$ 23,680.00	\$ 47,359.00
1-7-141-D ROAD CREW - Sargent	\$ 5,000.00	\$ 8,571.50	-	\$ 5,000.00
1-7-142-0 OVERTIME	\$ 15,000.00	\$ 23,673.30	\$ 8,000.00	\$ 15,000.00
1-7-143-0 FICA	\$ 11,005.96	\$ 12,072.19	\$ 5,613.00	\$ 11,226.00
1-7-144-0 WORKMAN'S COMP	\$ 8,500.00	\$ 11,873.00	\$ 10,500.00	\$ 10,500.00
1-7-145-0 HEALTH/ DENTAL	\$ 50,112.00	\$ 60,196.53	\$ 28,485.00	\$ 56,970.00
1-7-146-0 RETIRE EXP	\$ 6,000.00	\$ 5,787.34	\$ 3,060.00	\$ 6,120.00
1-7-147-0 UNEMPLOYMENT	\$ 1,000.00	\$ 1,107.00	\$ 500.00	\$ 1,000.00
1-7-149-0 UNIFORMS	\$ 6,500.00	\$ 7,381.04	\$ 2,100.00	\$ 4,500.00
1-7-149-A MISCELLANEOUS	\$ 1,000.00	\$ 996.76	\$ 500.00	\$ 1,000.00
<b>Total ROAD CREW</b>	<b>\$ 227,986.76</b>	<b>\$ 254,034.02</b>	<b>\$ 121,931.00</b>	<b>\$ 237,663.00</b>
1-7-151-0 INSURANCE	\$ 22,500.00	\$ 8,448.13	-	\$ 23,000.00
1-7-153-0 EQUIPMENT NOTE	\$ -	\$ -	-	\$ 28,141.00
1-7-158-0 SHORT TERM NOTE INTEREST	\$ 2,250.00	\$ 2,342.59	-	\$ 4,885.00
1-7-158-A SHORT TERM NOTE	\$ -	\$ 46,074.21	-	\$ 66,723.00
<b>Total FINANCIAL</b>	<b>\$ 24,750.00</b>	<b>\$ 56,864.93</b>	<b>-</b>	<b>\$ 122,749.00</b>
<b>Total HIGHWAY</b>	<b>\$ 478,086.76</b>	<b>\$ 574,700.17</b>	<b>\$ 225,721.00</b>	<b>\$ 683,552.00</b>
1-7-700-0 54 RIVER ROAD	\$ -	\$ 174,248.43	-	\$ -
1-7-800-A AOT	\$ -	\$ 2,652.50	-	\$ -
1-7-800-C 2013 FEMA	\$ -	\$ 1,087.00	-	\$ -
1-7-800-D DAMAGE - STORM	\$ -	\$ 127,469.06	-	\$ -
<b>Total STORM DAMAGES</b>	<b>\$ -</b>	<b>\$ 305,456.99</b>	<b>-</b>	<b>\$ -</b>

Account	Budget FY - 2014	Actual FY-2014	Budget FY - 2015	Budget FY - 2015 to 2016
<b>TOWN CLERK AND TREASURER</b>				
1-8-211-0 TOWN CLERK	\$ 36,000.00	\$ 35,999.86	\$ 12,240.00	\$ 24,480.00
1-8-212-0 TOWN TREASURER	\$ 16,398.72	\$ 16,714.08	\$ 8,364.00	\$ 16,728.00
1-8-213-0 FICA	\$ 4,008.50	\$ 4,220.15	\$ 2,044.00	\$ 4,088.00
1-8-215-0 SEMINARS	\$ 450.00	\$ 540.00	\$ 225.00	\$ 450.00
1-8-216-0 HEALTH/DENTAL	\$ 5,945.00	\$ 1,823.17	\$ 3,346.00	\$ 6,692.00
1-8-217-0 RETIRE EXP	\$ 1,650.00	\$ 1,391.55	\$ 564.00	\$ 1,127.00
1-8-218-0 ASSISTANT CLERK	\$ 9,400.00	\$ 7,635.00	\$ 4,794.00	\$ 9,588.00
1-8-218-A ASSISTANT TREASURER	\$ 1,000.00	\$ 492.00	\$ 500.00	\$ 1,000.00
1-8-219-0 FICA	\$ 795.60	\$ -	\$ 400.00	\$ 800.00
<b>Total TOWN CLERK AND TREASURER</b>	<b>\$ 75,647.82</b>	<b>\$ 68,815.81</b>	<b>\$ 32,477.00</b>	<b>\$ 64,953.00</b>
1-8-221-0 ELECTRICITY	\$ 1,200.00	\$ 1,256.20	\$ 650.00	\$ 1,300.00
1-8-222-0 HEAT	\$ 1,000.00	\$ 2,050.51	\$ 1,000.00	\$ 1,000.00
1-8-222-A Water-Town Office	\$ 500.00	\$ 409.31	\$ 250.00	\$ 500.00
1-8-223-0 TELEPHONE	\$ 1,700.00	\$ 2,344.26	\$ 540.00	\$ 1,280.00
1-8-224-0 MAINTENANCE	\$ 1,000.00	\$ 1,184.02	\$ 500.00	\$ 1,000.00
1-8-225-0 EQUIPMENT REPAIR	\$ 200.00	\$ -	\$ 100.00	\$ 200.00
1-8-225-A Equipment Lease	\$ 2,400.00	\$ 2,076.06	\$ 744.00	\$ 1,488.00
<b>Total TOWN BUILDINGS/GROUNDS</b>	<b>\$ 8,000.00</b>	<b>\$ 9,320.36</b>	<b>\$ 3,784.00</b>	<b>\$ 6,768.00</b>
1-8-230-0 CLEANING	\$ -	\$ -	\$ 625.00	\$ 1,250.00
1-8-231-0 SUPPLIES	\$ 2,000.00	\$ 1,970.17	\$ 1,000.00	\$ 2,000.00
1-8-232-0 LEGAL NOTICES	\$ 300.00	\$ 315.15	\$ 150.00	\$ 300.00
1-8-234-0 MISCELLANEOUS	\$ 100.00	\$ 438.17	\$ -	\$ -
1-8-235-0 POSTAGE	\$ 1,700.00	\$ 1,669.07	\$ 850.00	\$ 1,700.00
1-8-236-0 RECORDS RESTORATION	\$ 1,000.00	\$ 788.79	\$ 500.00	\$ 1,000.00
1-8-237-0 OFFICE EQUIPMENT	\$ 75.00	\$ 548.12	\$ 100.00	\$ 200.00
1-8-238-0 COMPUTER HARD/SOFTWARE	\$ 1,100.00	\$ 49.49	\$ 500.00	\$ 500.00
1-8-239-0 COMPUTER SUPPORT SERV.	\$ 2,000.00	\$ 4,089.57	\$ 1,000.00	\$ 2,000.00
<b>Total GENERAL CLERICAL</b>	<b>\$ 8,275.00</b>	<b>\$ 9,868.53</b>	<b>\$ 4,725.00</b>	<b>\$ 8,950.00</b>

Account	Budget FY - 2014	Actual FY-2014	Budget FY - 2015	Budget FY - 2015 to 2016
1-8-243-0 LOAN INTEREST (Merchants Bank)	\$ -	\$ 2,228.73	\$ -	\$ -
1-8-250-0 ELECTIONS	\$ 2,600.00	\$ 2,833.78	\$ -	\$ -
1-8-3 TOWN OFFICERS				
1-8-311-0 SELECTBOARD	\$ 4,250.00	\$ 4,250.00	\$ 4,250.00	\$ 4,250.00
1-8-311-A CLERK of SELECTBOARD	\$ 750.00	\$ 375.00	\$ 500.00	\$ 1,000.00
1-8-312-0 SELECTBOARD EXPENSES	\$ 700.00	\$ 140.00	\$ 250.00	\$ 500.00
1-8-312-A WEB SUPPORT	\$ 465.00	\$ 450.00	\$ 475.00	\$ 475.00
1-8-313-0 LEGAL SERVICES	\$ 8,000.00	\$ 18,224.35	\$ 8,000.00	\$ 8,000.00
1-8-314-0 PLANNING COMMISSION	\$ 2,500.00	\$ 565.51	\$ -	\$ 4,000.00
1-8-315-0 Development Review Board	\$ 500.00	\$ 58.23	\$ 250.00	\$ 500.00
1-8-315-A DRB Admin. Assistant	\$ 2,500.00	\$ 1,660.46	\$ 1,000.00	\$ 2,000.00
1-8-315-B Zoning Administrator	\$ -	\$ 257.00	\$ -	\$ -
1-8-315-C FICA	\$ 650.00	\$ 806.08	\$ 250.00	\$ 500.00
1-8-315-D Delinquent Tax Collector	\$ 2,400.00	\$ 2,400.00	\$ -	\$ 3,000.00
1-8-315-E DRB TRAVEL	\$ 500.00	\$ 216.45	\$ 250.00	\$ 500.00
1-8-316-0 SEMINARS	\$ 300.00	\$ -	\$ 100.00	\$ 200.00
1-8-321-0 LISTERS	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
1-8-321-A APPRAISAL SERVICES	\$ 8,500.00	\$ 8,500.00	\$ 4,250.00	\$ 8,500.00
1-8-322-0 LISTERS EXPENSE	\$ 250.00	\$ 62.50	\$ 100.00	\$ 100.00
1-8-323-0 REAPPRAISAL	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
1-8-325-0 TAX MAPPING	\$ 1,400.00	\$ -	\$ 1,400.00	\$ -
1-8-331-0 AUDITORS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
1-8-332-0 MODERATOR	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
1-8-333-0 BALLOT CLERKS	\$ 700.00	\$ 870.39	\$ 350.00	\$ 350.00
1-8-334-0 BD. OF CIVIL AUTHORITY	\$ 100.00	\$ -	\$ 50.00	\$ 50.00
1-8-341-0 FICA	\$ 400.00	\$ -	\$ 200.00	\$ 400.00
1-8-342-0 TOWN REPORTS	\$ 3,000.00	\$ 3,628.48	\$ 3,200.00	\$ 3,200.00
1-8-343-0 POSTAGE TOWN REPORTS	\$ 250.00	\$ 491.11	\$ 275.00	\$ 275.00
1-8-344-0 RECORDS AUDIT	\$ 36,000.00	\$ 3,594.25	\$ 1,000.00	\$ 13,000.00
<b>Total TOWN OFFICERS</b>	<b>\$ 79,940.00</b>	<b>\$ 54,837.32</b>	<b>\$ 26,875.00</b>	<b>\$ 54,025.00</b>

Account	Budget FY - 2014	Actual FY-2014	Budget FY - 2015	Budget FY - 2015 to 2016
1-8-41 LOCAL				
1-8-411-0 FIRE PROTECTION	\$ 102,663.00	\$ 102,663.00	\$ 52,000.00	\$ 104,000.00
1-8-411-A MORETOWN FIRE CONTRACT	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
1-8-412-0 Emergency Management	\$ 1,000.00		\$ 500.00	\$ 1,000.00
1-8-413-0 WATERBURY LIBRARY	\$ 3,000.00	\$ 3,000.00	-	\$ 3,000.00
1-8-415-0 CEMETERY COMMISSION	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00
<b>Total LOCAL</b>	<b>\$ 112,363.00</b>	<b>\$ 111,363.00</b>	<b>\$ 58,200.00</b>	<b>\$ 113,700.00</b>
1-8-421-0 COUNTY TAX	\$ 12,000.00	\$ 11,695.00	\$ -	\$ 12,500.00
1-8-421-A VT STATE TREASURER	-	\$ 665.00	-	-
1-8-422-0 MAD RIVER SOLID WASTE	\$ 3,677.00	\$ 3,677.00	\$ 3,677.00	\$ 3,677.00
1-8-423-0 VLCT	\$ 2,140.00	\$ 2,340.00	\$ 2,400.00	\$ 2,500.00
1-8-424-0 CENT VT. COMM. ACTION	\$ 250.00	\$ 250.00	-	\$ 250.00
1-8-425-0 CENT VT. COUN ON AGING	\$ 100.00	\$ 100.00	-	\$ 100.00
1-8-426-0 CENT VT. HOME HEALTH	\$ 1,600.00	\$ 1,600.00	-	\$ 1,600.00
1-8-427-0 CENT VT. REG. PLNG.	\$ 1,475.00	\$ 1,470.70	\$ 1,475.00	\$ 1,475.00
1-8-428-0 CENT VT. CTR. FOR IND.	\$ 150.00	\$ 150.00	-	\$ 150.00
1-8-429-0 AMERICAN LEGION	\$ 150.00	\$ 150.00	-	\$ 150.00
<b>Total REGIONAL 420</b>	<b>\$ 21,542.00</b>	<b>\$ 22,097.70</b>	<b>\$ 7,552.00</b>	<b>\$ 22,402.00</b>
1-8-430-0 VT GREEN UP	\$ 50.00	\$ 50.00	-	\$ 100.00
1-8-432-0 BATTERED WOMEN	\$ 50.00	\$ 50.00	-	\$ 50.00
1-8-434-0 WTBV SENIOR CITIZENS	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
1-8-435-0 DUXBURY FOOD SHELF	\$ 625.00	\$ 625.00	-	\$ 625.00
1-8-436-0 WASH COUNTY YOUTH SERVICE	\$ 100.00	\$ 200.00	-	\$ 150.00
1-8-437-0 PEOPLE'S HEALTH & WELLNESS	\$ 250.00	\$ 250.00	-	\$ 250.00
1-8-439-0 VT VETERANS CHAPEL	-	-	-	\$ 100.00
1-8-440-0 C.V. ECONOMIC DEVELOPMENT	\$ 250.00	\$ 250.00	-	\$ 250.00
1-8-444-0 CHILDRENS ROOM	\$ 400.00	\$ 400.00	-	\$ 400.00
1-8-447-0 OUR HOUSE	-	(150.00)	-	\$ 100.00
1-8-449-0 FAMILY CENTER/WASH. CTY	\$ 100.00	\$ 100.00	-	\$ 100.00
<b>Total LOCAL &amp; REGIONAL 430/440</b>	<b>\$ 3,825.00</b>	<b>\$ 3,775.00</b>	<b>\$ 2,500.00</b>	<b>\$ 4,625.00</b>

Account	Budget FY - 2014	Actual FY-2014	Budget FY - 2015	Budget FY - 2015 to 2016
<b>Total GENERAL GOVERNMENT</b>	<b>\$ 309,592.82</b>	<b>\$ 280,077.72</b>	<b>\$ 136,113.00</b>	<b>\$ 275,423.00</b>
<b>Total HIGHWAY</b>	<b>\$ 478,086.76</b>	<b>\$ 574,700.17</b>	<b>\$ 225,721.00</b>	<b>\$ 683,552.00</b>
<b>Total STORM DAMAGES</b>	<b>\$ -</b>	<b>\$ 305,456.99</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total GENERAL GOVERNMENT</b>	<b>\$ 309,592.82</b>	<b>\$ 280,077.72</b>	<b>\$ 136,113.00</b>	<b>\$ 275,423.00</b>
<b>Total EXPENDITURES</b>	<b>\$ 787,679.58</b>	<b>\$ 1,160,234.88</b>	<b>\$ 361,834.00</b>	<b>\$ 958,975.00</b>
<b>ADJUSTMENTS</b>				
Prepaid expenses	\$	73,306.74		
<b>REVENUES less EXPENDITURES</b>	<b>\$</b>	<b>\$ 495,087.58</b>		
TOTAL Proposed 2015 (6 mo) Budget for Town of Duxbury	\$	361,834.00		
TOTAL Proposed 2015-2016 Budget for Town of Duxbury	\$	958,975.00		
Less 2015 (6 mo) Anticipated Revenue	\$	79,000.00		
Less 2015-2016 Anticipated Revenue	\$	214,850.00		
Less fixed payments for Short Term Note and Excavator	\$	71,607.67		
TOTAL required from taxes to balance the Budget	\$	955,351.33		
<b>If \$0.01 = \$15,376; Anticipated Town Tax Rate, 2015</b>			\$	0.6213
plus Capital Reserve Fund	\$	92,250.00	\$	0.0600
plus Sand & Gravel Escrow	\$	16,000.00	\$	0.0104
plus 2013 Deficit Financing	\$	23,190.87	\$	0.0151
plus Storm Damage Refinancing	\$	48,416.80	\$	0.0315
<b>TOTAL Proposed 2015 Budget for Town of Duxbury</b>	<b>\$</b>	<b>1,063,601.33</b>	<b>\$</b>	<b>0.7383</b>
<b>Total Anticipated Town Tax Rate for 2015</b>				
Past Years Town Tax Rates:				
2014 Tax Rate	\$	0.5278		
2013 Tax Rate	\$	0.4562		
2012 Tax Rate	\$	0.3911		
2011 Tax Rate	\$	0.3118		
2010 Tax Rate	\$	0.3177		
2009 Tax Rate	\$	0.2784		
2008 Tax Rate	\$	0.3363		

**20 Year Capital Reserve Plan**

Year	Detail	Projected Contribution	Projected Expenditure	Ending Balance
	Beginning Balance			\$184,199
2015	Town Meeting Deposit Request	\$95,000		
2015	Excavator Payment 2 of 7		\$28,140	
2015	Truck Payment		\$33,825	
2015	Road Project Request		\$50,000	\$167,234
2016	Town Meeting Deposit Request	\$95,000		
2016	Excavator Payment 3 of 7		\$28,140	
2016	Truck Payment		\$135,300	
2016	Road Project Request		\$35,000	
2016	Sander & Trailer		\$10,000	\$53,794
2017	Town Meeting Deposit Request	\$105,000		
2017	Excavator Payment 4 of 7		\$28,140	
2017	Road Project Request		\$40,000	\$90,654
2018	Town Meeting Deposit Request	\$105,000		
2018	Excavator Payment 5 of 7		\$28,140	
2018	Pick Up Truck 42,000 - 5,000		\$37,000	\$130,514
2019	Town Meeting Deposit Request	\$105,000		
2019	Excavator Payment 6 of 7		\$28,140	
2019	Tandem Truck \$202,000- trade in \$30,000		\$172,000	\$35,374
2020	Town Meeting Deposit Request	\$105,000		
2020	Excavator Payment 7 of 7		\$28,140	
2020	Road Project Request		\$40,000	\$72,234
2021	Town Meeting Deposit Request	\$105,000		\$177,234
2022	Town Meeting Deposit Request	\$105,000		
2022	Road Project Request		\$40,000	
2022	Tandem Truck \$204 000 - trade in \$40,000		\$164,000	\$78,234

**20 Year Capital Reserve Plan**

Year	Detail	Projected Contribution	Projected Expenditure	Ending Balance
2023	Town Meeting Deposit Request			
2023	Pick Up Truck \$42,000 - \$5,000	\$105,000	\$37,000	\$146,234
2024	Town Meeting Deposit Request			
2024	Loader \$180,000-\$25,000 trade in	\$105,000	\$155,000	\$96,234
2025	Town Meeting Deposit Request			
2025	Tandem Truck \$204,000- trade in \$40,000	\$105,000	\$164,000	\$37,234
2026	Town Meeting Deposit Request			
2026	Road Project Request		\$40,000	
2026	Sander		\$8,000	\$94,234
2027	Town Meeting Deposit Request	\$105,000		\$199,234
2028	Town Meeting Deposit Request	\$105,000		
2028	Tandem Truck 204000- trade in 40000		\$164,000	\$140,234
2029	Town Meeting Deposit Request	\$105,000		\$245,234
2030	Town Meeting Deposit Request	\$105,000		
2030	Road Project Request		\$40,000	\$310,234
2031	Town Meeting Deposit Request	\$105,000		
2031	Tandem Truck \$204,000 - trade in \$40,000		\$164,000	\$251,234
2032	Town Meeting Deposit Request	\$105,000		\$356,234
2033	Town Meeting Deposit Request	\$105,000		
2033	Grader		\$315,000	
2033	Pick Up Truck \$45,000 - \$8,000		\$37,000	\$109,234
2034	Town Meeting Deposit Request	\$105,000		
2034	Tandem Truck 204000- trade in 40000		\$164,000	\$50,234

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## CAPITAL RESERVE AND ESCROWS - 2014

Audited

	1/1/2014	2014 Activities	12/31/14 balance
<b>Capital Reserve</b>	127,339.00		
Excavator purchase 8/28/14		(28,140.50)	
Town Meeting 5/10/14		85,000.00	
			<u>184,198.50</u>
<b>Sand &amp; Gravel Escrow</b>	58,568.34		
Town Meeting 5/10/14		22,500.00	
Selectboard 12/24/14		(13,000.00)	
			<u>68,068.34</u>
<b>Tire &amp; Equipment Escrow</b>	1,713.60		
			<u>1,713.60</u>
<b>Reappraisal Escrow</b>	73,244.98		
Listers Computer		(2,920.62)	
Town Meeting 5/10/14		2,500.00	
			<u>72,824.36</u>
<b>Pavement Escrow</b>	10,350.59		
			<u>10,350.59</u>
<b>Tax Mapping Escrow</b>	1,719.75		
			<u>1,719.75</u>
	<u>272,936.26</u>	<u>65,938.88</u>	<u>338,875.14</u>

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## **TOWN OF DUXBURY DOGS ORDINANCE**

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- Section 1. A person who owns, harbors or keeps a dog more than six months old, shall annually on or before April 1st cause it to be registered, numbered, described and licensed on a form approved by the Town Clerk's office.
- Section 2. All dogs licensed in the Town of Duxbury must wear a collar with a valid licensed tag attached, tag being issued by the Town Clerk.
- Section 3. No person shall permit a dog which is owned, maintained or kept, to be at large, in any public place or buildings in the Town of Duxbury, unless the dog is securely leashed or otherwise is under complete control and management.
- Section 4. No person shall permit a dog owned, maintained or kept, to be a nuisance. A nuisance may be defined as constant barking that generates multiple complaints, chasing cars, damaging property, public or private, other than that of the owner or keeper; or defecating on property other than that of the owner or keeper.
- Section 5. Any person who is negligent of this Ordinance and whose dog causes damage or injury to another person, property or other animal, other than that of the owner or keeper, shall be responsible for any damages that occur.
- Section 6. Any person who violates any of the provisions of this Ordinance may be issued a Vermont Municipal Complaint ticket, and each individual offense fined in accordance to the following schedule:
- |                |          |
|----------------|----------|
| First Offense  | \$ 10.00 |
| Second Offense | 25.00    |
| Third Offense  | 100.00   |
| Fourth Offense | 200.00   |
| Fifth Offense  | 500.00   |
- Section 7. Subject to provision of 24 V.S.A 1973, this Ordinance shall become effective on June 8, 2000.

# ZONING ADMINISTRATOR YEARLY REPORT 2014

The following is a list of the Permit applications: (33) applications

New Houses	2
Additions & garages	12
Sub-divisions & variances	5
Home occupations	0
Signs	0
In-law apartments	0
Variance for height	0
Solar panels	0
Applications withdrawn	0
Commercial	1 (extension of state farm permit)
Change of Use	3
Storage unit	0
Site plan approval	5
Variances	1
Denied (DRB)	6 (double counted)
Seasonal	3
Occupancy permits	2 (not a regular zoning permit)
Yurt (house)	0

## Terms of office for DEVELOPMENT REVIEW BOARD

Randy Berno	2016
Eric Ladensack	2015
Will Senning	2017
Zeb Towne	2018
Ben Mackinney	2019
Ken Griffith III	Alternate

Now that the State Farm is being worked on to get it in shape I expect some applications for apartments and hopefully businesses. This will help out the Duxbury taxes!

**Please make sure you have your 911 address so it can be seen from the road!! The life you save could be yours!!! Ambulance needs it to locate you in time of need!!**

Once again we've had a good year! Thanks for the cooperation of all. This makes my job easier. Please get your applications in early for summer projects. If you have zoning questions call me. Town health concerns must be addressed to health officer.

Al Quesnel

DRB Clerk & Zoning Administrator

244-7363

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Town of Duxbury

## **BOARD OF LISTERS**

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Duxbury is doing a town wide reappraisal of all properties for 2015. This was last done in 2006 and the market has changed since that time. Overall, the town's appraisals, on average, are between 95% and 100% of fair market value. However there are properties that are selling for 25% less or even 25% more than our current assessments. The purpose of a reappraisal is to try to narrow the range of the properties to fair market value to ensure that each taxpayer is paying his or her fair share of property taxes.

Tom Vickery, the Board's appraiser, will be re-inspecting the properties over the coming six months of 2015. He has already re-inspected most of the Camel's Hump area, River Road, Duxbury Village area, Stephens Brook area and parts of Route 100. He has already re-inspected most of the sale properties that have sold over the last two years.

The Board will be reviewing the appraisals before any assessments are set. The notices for new values will be sent to the property owners in June. This notice will explain the appeal process to you. In the past, the town has mailed a listing to you of all other values. This year, all the values will be posted on the Town Web site in an Excel format so that a property owner can peruse the data both by alpha and location. It will also allow the property owner to sort the data in any manner desired. There will be a printout of this data available in alpha order at the Town Clerk's office for those property owners wishing a hard copy. The cost for a hard copy will be \$1.00 + any mailing cost.

New cost schedules, land schedules, and depreciation tables have been devised for this reappraisal. Neighborhood codes (location of the property) are also being changed to reflect more accurately the condition of the roads. In 2006, the market was a very strong market with the seller dictating the price. Today, it is more of a buyer's market. Values have moderated with condition and location being more of a factor in the purchase of a property.

All the cost sheets will be available in the Town Clerk's office for your inspection. It is recommended that each property owner look at his/her own cost sheet to ensure that all the data is correct on the cost

sheet. A copy of your own cost sheet will be given to you. Copies of other properties will be at a charge of \$0.25 per copy.

The property tax maps have also been updated. Please check out the map of your property to ensure that it is substantially accurate. A tax map is not a survey map. Surveys are cited on the tax map.

This is a very important project for the town. We thank you for your cooperation in allowing Tom to inspect your property. If you have not been inspected and would like to make an appointment, please call the Town Clerk's office at 802-244-6660.

Respectfully submitted,  
Dale Franklin, Jeff Poitras and Deb Sweetser  
Duxbury Board of Listers

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## **2014 CEMETERY COMMISSION REPORT**

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The Duxbury Cemetery Commission meets the fourth Wednesday of every month. Meetings begin at 5:00pm at one of the commissioner's homes. Copies of the Policy and Procedures and Rules and Regulations can be obtained at the Town Clerk's Office or read online at [www.duxburyvermont.org](http://www.duxburyvermont.org).

Once again, everyone would like to thank Shane Grace for his continued interest in keeping our cemetery grounds in good shape! Phillips-VT Route 100, Landon/Haydon-Scrabble Hill, Crossett Hill-Devlin Road and Sprague-Crossett Hill are well maintained.

The commissioners hired Winton Walbridge and his son Kevin to do the cleaning and fixing of two of the stones in Phillips Cemetery this year.

The chair of the commission resigned this year; she is moving to Alaska. Please consider becoming a commission member. It is an elected position and a commendable way to give back to your community.

Respectfully submitted,

Stephanie Koonz, Chair  
Kim Greenwood, Secretary  
Greg Trulson, Treasurer

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# CEMETERY COMMISSION FINANCIAL REPORT

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## **Phillips Cemetery Perpetual Care CD Account**

BALANCE, JANUARY 1, 2014	\$2,212.25
Interest Earned, 2014	\$ 6.40
Receipts	-0-
Disbursements (interest)	\$ 6.40 (Interest only moved to checking)
BALANCE, JANUARY 1, 2015	<b>\$2,212.25</b> (of which only the interest of \$6.40 can be spent)

## **2014 Checking Account**

BALANCE, JANUARY 1, 2014 \$ 346.57

### **Receipts**

2014 Appropriation	\$2,700.00
Interest from Perpetual Care	\$ 6.40
Interest from checking acct.	\$ .27
<b>Total Receipts</b>	<b>\$2,706.67</b>

### **Expenses**

Mowing, trimming, maintenance	\$2,400.00
Stone repair Phillip Cemetery	\$ 395.00
Annual VCA & NECA membership	\$ 25.00
<b>Total Expenses</b>	<b>\$2,820.00</b>

**BALANCE, JANUARY 1, 2015 \$ 233.24**

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## **DCC 2015 BUDGET**

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Year End 2014 \$ 233.24

### **Estimates for 2015 thru June 30, 2016**

Mowing	\$3,450.00
Annual VCA & NECA membership	\$ 200.00
Unanticipated cemetery maintenance	\$ 175.00
<b>Total Estimated Expenses</b>	<b>\$3,825.00</b>

**2015 expenses minus 2014 year end balance \$3,591.76**

**2015 thru June 30, 2016 BUDGET REQUEST \$3,600.00**

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## **POLICY FOR SOCIAL SERVICE AGENCIES**

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The Duxbury Selectboard will review all appropriation requests for inclusion in The Town Budget presented in each year's Town report.

Deadline for submission of funding requests for the year following will be December 1st.

The Selectboard requires the following minimum criteria be included in a Request for funding in order for the request to be considered for review:

1. The type of service(s) provided by the agency to the residents of Duxbury.
2. The number of individual Duxbury residents participating in or receiving the agency's service(s) during the past twelve-month period.
3. Verification of not-for-profit status [501 C 3].

These criteria must be addressed by all requestors regardless of the requesting organization's past history of funding, or lack thereof, by the Town of Duxbury.

Approved by vote of the Duxbury Selectboard on September 9, 2002.

Please send requests to:

Town of Duxbury  
Attn: Town Meeting/Funding  
5421 VT Route 100  
Duxbury, VT 05676

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## **DUXBURY ELF FOOD SHELF – 2014 REPORT**

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The Duxbury Elf Food Shelf has been open since 2004. We started supporting 30-40 families and are now supporting 176 families monthly. The mission of the Food Shelf is to get the products to the people who need them the most. No one is turned away and each person is treated with dignity and with the utmost confidentiality. Being employed does not mean you are not ineligible or not able to come to the Food shelf.

There are items which cannot be purchased through the Vermont Foodbank such as personal hygiene items, soaps, laundry detergent, paper products and tissues and toilet paper. We are always in need of cash donations, not only to purchase food but also to help with insurance and overhead costs. All staff are volunteer and no one receives pay or gas money.

The Director, Ruth Haskins, has made the operation of the Food Shelf a success. She spends every day picking up and dropping off food from many of our local stores and vendors to keep certain products stocked. She is totally committed to working any possible angle to obtain a variety of products and, even with all the lobbying on her behalf, your help is still needed.

Ways that food makes its way to the Food Shelf:

1. Local businesses, schools, churches and personal donations of dry and canned goods
2. Cash/Check donations are used to make purchases at the Vermont Foodbank – each dollar now buys the equivalent of five dollars in food
3. Vendors who might have had items with recent “expire” dates donate
4. Federal commodities program

Please help support our local community and help your neighbors who are in need, you might need that same help someday.

Duxbury Elf Food Shelf  
Ruth Haskins, Director  
P O Box 23, Waterbury, VT 05676  
elfshelf@myfairpoint.net 802-371-9906

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## **DUXBURY EMERGENCY MANAGEMENT REPORT**

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In 2014 Duxbury had six identified hazardous situations calling the emergency management into action including weather related incidences throughout the town and two incidences where the Emergency Management Team was on alert to open a warming shelter to assist specific households effected by emergency situations in their area.

Members of the EMT attended multiple trainings offered by Vermont Emergency Management including Vermont-Alert (a statewide notification system), Shelter Operations, Emergency Operations Center and Planning for All Hazard Events.

Membership of EMT has evolved over the year and continues to concentrate on developing a larger core of volunteers willing to monitor and report on local conditions during emergencies. Any resident interested in learning more about volunteering should attend a regular scheduled EMT meeting. Working with Central Vermont Regional Planning Commission, EMT continues to develop a map of Duxbury with details most needed in the event of an emergency.

The mission of the Duxbury Emergency Management Committee is to provide a comprehensive and integrated emergency management system that coordinates Federal, State and Community resources to protect lives, property and the environment through mitigation, preparedness, response and recovery from all natural and manmade hazards that may impact our town.

Emergency Management meets the first Thursday of each month at 6:00 at the town office building in Duxbury. All are welcome to attend.

Please remember to label your property with your 911 address. It helps emergency responders find you in times of need.

Respectfully submitted,  
Mame McKee  
Emergency Management Director

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## VITALS 2014

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### BIRTHS

Mackenzie Lora Rutledge  
January 9, 2013

Christopher & Melanie (Carlyle)  
Rutledge

Alexander James Schoolcraft  
January 20, 2007

Sarah Jean Schoolcraft &  
Mandy Dana Couturier

Paris June Schoolcraft  
February 21, 2012

Sarah Hean Schoolcraft &  
Mandy Dana Couturier

Olivia Jean Randles  
March 30, 2014

John & Jamie (Keller) Randles

Eva Louise Marotto  
April 9, 2014

Michael & Emily (Davis) Marotto

Logan Spencer Bordeaux  
August 7, 2014

James & Julie (Kirpan) Bordeaux

Quintan Maurice Bisson  
August 23, 2014

Peter & Anja (Weismuller) Bisson

Adeline Rose Kenyon  
September 4, 2014

Gary & Holli (LaHaye) Kenyon

Riley Jean Isham  
August 8, 2014

Austin & Amanda (Newton)  
Isham

Jane Pope McElroy  
September 25, 2014

Kevin & Elliott (Blackwell) McElroy

Marie Adele Coyne  
October 4, 2014

Brendan & Angeline (Boymer)  
Coyne

Elaina Rori LaVanway  
October 21, 2014

Jay & Meghan (Dorain) LaVanway

Eleanor Ann Dubois  
December 11, 2014

Kyle & Molly (Lengel) Dubois

## DEATHS

Matthew Albert LaVanway  
January 7, 2014

Kevin & Paige (Perna) LaVanway

Armandine Lorraine Austin  
May 19, 2014

Conrad & Edna (Rochelle)  
Beauchemin

Florence L. Murphy  
May 28, 2014

Robert & Mary (Cavanaugh)  
O'Brien

Mary Helen Martin  
June 8, 2014

Harold & Mary (Trask) Morse

Karen W. Severidt  
June 10, 2014

Richard, Sr. & Alberta (Witman)  
Wilbur

Paul R. Sweetser  
August 18, 2014

John & Martha (LaMonda) Sweetser

Janet Ellen Kerrigan  
December 3, 2014

Peter & Rosemarie (Yonkers) Graus

Gladys M. Lattrell  
December 10, 2014

Frank & Carrie (Palady) Merchant

## MARRIAGES

Susan Helen Raiser  
Cynthia Denise Brown  
January 22, 2014

Robert & Helen (Neumeister) Raiser  
Thomas & Teresa (Hager) Brown

Merill Laverne Cranford, Jr.  
Ronald Ray Cole  
February 1, 2014

Merrill & Barbara (Newsome)  
Cranford  
Oliver & Betty (Morris) Cole

Dennis S. Murphy  
Myrto Antonopoulos  
February 12, 2014

Joseph & Mary (Lamprinos) Murphy  
Menelaos & Theresa (Delaney)  
Antonopoulos

Thomas Paul Zimmerman  
Thomas Edward Lampe  
March 7, 2014

Francis & Janet (Weber) Zimmerman  
Donald & Stella (Starr) Lampe

Billy Joe Blanton  
Timothy Dale Bailey  
March 11, 2014

Joe Denver Blanton  
Norman & Beverly (Markwell) Bailey

Carl Francis Hubbell  
Mark Allen Milam  
March 11, 2014

Nelson & Ann (Evans) Hubbell  
Roy & Mary (Kavaliunas) Milam

Jonathan Paul Harris  
Emily M. Hamlin  
April 13, 2014

Walter & Jacqueline (Preavy) Harris

Dennis Edward Keener  
Steven E. Phillips  
April 28, 2014

Walter & Sophie (Frankowski)  
Keener  
Adrian & Shirley (Butterworth)  
Phillips

Kimberly Elizabeth Patrick  
Kelly Leigh Limehouse  
May 1, 2014

Billy & Rose Mary (Nipps) Patrick  
Edward & Pamela (Philipp)  
Limehouse

Robin Ann Davis  
Kelley April Baker  
May 3, 2014

Bernard & Yvonne (Dassori) Davis  
Fred & Sheran (Wilsher) Baker

Betsy Davidson

William & Betty (Christman)  
Davidson

Sheryl Lynn Coston  
May 10, 2014

J. R. & Juanita (Hatler) Coston

Paula Simonne Lacombe

Ernest & Simonne (LaMontagne)  
Lacombe

Brandy Mikkalina Larimore  
May 24, 2014

Steven & Pamela (Miller) Sadler

Carrie Jean Ulrich  
Shanna Gay Butler  
June 1, 2014

Harvey & Maryfrances (Blunk) Ulrich  
Bobby & Jane (Jordan) Butler

Jonathan Wojciehowski  
Anthony Todd Jones  
June 5, 2014

Michael & Pia (Meier) Wojciehowski  
James & Linda (Rupright) Jones

Floyd James Martinez, Jr.

Floyd, Sr. & MaryLou (Thinepont)  
Martinez

Wesley Alan Herren  
June 7, 2014

Jimmy & Arie (Stuckey) Herren

Peggie Ann Howerton  
Gayle Aderyn Owens  
June 11, 2014

Paul & Myra (Bush) Howerton  
Gaylord & Rita (Kalsched) Owens

Harry Cantey Stewart Wingfield  
Vernon David Push  
June 14, 2014

Alvin, Jr. & Betty (Stewart) Wingfield  
Vernon & Martha (Henni) Push

Michelle Lee Hopkins  
Danyeail Rena Nunley  
June 20, 2014

Robert & Darlene (Pidek) Hopkins  
David & Diane (Shrum) Graham

Mary Lee Nelson  
Dianna Marie Held  
June 25, 2014

Merlin & Helen (Imel) Nelson  
Richard & Betty (Gootee) Held

Timothy Thomas Bertone  
Kirsten Riley  
July 4, 2014

Gary & Brenda (Beard) Bertone  
Joseph & Rosemary (Feliciano)  
Uptegrove

Katherine Holtz  
Mary Goehring  
July 19, 2014

Thomas & Eva (Borca) Holtz  
Arthur & Thelma (Osburn) Goehring

Maleita Elaine Lindamood

John & Cherry (Brown)  
Lindamood

Sarah Louise Buckner  
July 20, 2014

Jonathan & Linda (Latham) Carmack

Elaine Renee Smith

Woodrow & Alice (Bedenbaugh)  
Smith

Tanta Michele Pulliam  
July 23, 2014

Tommy & Juanita (Burch) Pulliam

Jeffrey Sheldon Hudson  
Robert Hugh Blodgett  
August 2, 2014

Cletus & Virginia (Gibson) Hudson  
Alvah & Marie (Faris) Blodgett

Mark Rodney Atkinson  
Bradley David Ross  
August 8, 2014

Lyman & Doris (Morgan) Atkinson  
David & Brenda (McCurley) Ross

Andrew John Hudacs  
Mara Casey Ticken  
August 9, 2014

John & Susanne (Lowrie) Hudacs  
Donald & Sandra (Casey) Ticken

Brian Anthony Monty  
German Javier Escobedo Torres  
August 10, 2014

Peter & Mary (Provost) Monty  
Fermin & Maria (Garza) Segovia

Tanya Lynn Baker  
Amy Louise Bieganowski  
August 16, 2014

Amil & Renee (Eshelby) Baker  
Joseph & Mabel (Morris)  
Bieganowski

Latease Renell Albritton  
  
Kawanna Latrell Saye  
August 22, 2014

Harold & Doshia (Hightower)  
Albritton  
Rapheal & Lucille (Fisher) Saye

Robert Stephen Morris  
  
Kenneth Scott Trumbauer  
August 25, 2014

Robert & Constance (Beairsto)  
Morris  
Robert & Doris (Hager) Trumbauer

Steven Charles Peak  
Catherine Ann Raske  
September 1, 2014

John & Beatrice (Campbell) Peak  
Charles & Ermelinde (Fuchs)  
Raske

Douglas Harrison Peden  
Joseph James Wilson  
September 13, 2014

Burnet & Virginia (Harrison) Peden  
Boyd & Sandra (Wilson) Wilson

Melinda Anne Cotrupi  
Wendy Curtis  
September 20, 2014

Samuel & Anne (Thompson) Cotrupi  
Richard & Rosemary (Fowler) Curtis

John Kenneth Watsek  
Hussein Hassan  
September 24, 2014

John & Melody (Meyer) Watsek  
Jemal & Skefika (Abdullah) Hassan

Margaret Lynn DeSchon  
Kimberly Ann Spires  
September 25, 2014

Raoul & Carrie (Rice) DeSchon  
William & Nancy (Horning) Spires

Stacy D. Meola  
Kelly P. C. Knudson  
September 30, 2014

Anthony & Shelley (Fenwick) Meola  
Max & Karen (Christensen) Knudson

Jeffery Todd Ricketts  
Anthony Michael Perry  
October 8, 2014

Lyndon & Thelma (Shafer) Ricketts  
Michael & Juanita (Kuchenbrod)  
Perry

Douglas Kanaan Haddad  
Jennifer Kittel Ludwig  
October 12, 2014

Ronald & Norma (Rogers) Haddad  
Wolfgang & Priscilla (Ayers) Ludwig

Sonia Lin Dygert  
Kathy Elaine Weber  
October 15, 2014

C. Jack & Betty (Covey) Dygert  
Arnold & Mary (Maturen) Weber

Tennie Elizabeth McGuire  
Lisa Leeann Bazzell  
October 16, 2014

Glenn & Betty (Lansdale) McGuire  
Donald & Patricia (Sandlin) Bazzell

Martin Lloyd Laughlin  
Bashiru Adekunle Allison, Jr.  
October 18, 2014

Lonnie & Gale (McGuire) Laughlin  
Bashiru & Cheryl (Meagher) Allison

Daniel Pine  
Sarah Venooker  
October 18, 2014

Allan & Linda (McCafferty) Pine  
Jack & Katherine (Graves) Venooker

Sean Kenneth Owens  
Christopher Patrick Welch  
October 19, 2014

Brent & Carol (Lepere) Owens  
Paul & Barbara (Field) Welch

Sandra Louise Burford  
Heather Anne Paisley-Jones  
October 27, 2014

Alfred & Ellen (Kennedy) Burford  
Richard & Esther (Kennedy) Paisley

Jason Gary Ryan  
Debbie Lee Werth  
November 23, 2014

John & Janice (Boyle) Ryan  
Garry & Sherrill (June) Walton

David Conrad Bonollo  
Jenna Kathryn Finlay  
December 13, 2014

Nello & Jeanne (Lanoue) Bonollo  
Kenneth & Irene (Cournoyer) Finlay

Scott Ralph Schreffler  
Trace Lynn Hoffman  
December 13, 2014

Glenn & Mary (Fetterolf) Schreffler  
Douglas & Bonnie (Gibson)  
Carbaugh

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## **NOTES**

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## **Duxbury Town Offices**

5421 Vermont Route 100

Duxbury, Vermont 05676

PRSRT STD

U.S. POSTAGE

**PAID**

MAILING CENTER

05641