

## **Duxbury Selectboard Meeting, 5/28/12**

Members present: Dick Charland, Mo Lavanway, Maureen Harvey, Mike Marshall

Others: Kristen Fountain, Ken Scott, Jeff Poitras, Don Welch, Bill Morse, Mark Morse, Lars Dickson, Eric Ladensack, Shawnee Perry, Ames Robb

The meeting was called to order at 6:01pm

5/14/12 minutes: with correction to 3rd page, change "sand" to "gravel". Motion to approve Maureen, 2nd Mo. All in favor

5/28/12 minutes, MH, Mo. Motion to approve Maureen, 2nd Mo. All in favor

Citizens to address the board: Lars reminds the board that the ICS 100 & 700 courses are important to help the town continue to get grant support for emergency management projects. Selectboard members should take both 100 and 700 series. Send certificates for completed courses to Lars.

Mike got a complaint from a resident about a rock puncturing tire on Crossett Hill Rd.

No highway foreman report (not present due to holiday)

No budget report (April report done last meeting).

Ken will send a check to Duxbury Land Trust tomorrow for the proceeds from the hardwood from the town pit. Ken has not seen the replacement titles for the John Deere – they are missing. We don't have titles for any of the trucks in the town office either. Mike will follow up with Dave Quenneville the next time he sees him.

Road committee report: At the last RC meeting it was decided that Harry Rook will act as liaison with road crew over the summer while Steve Wilder is too busy. Harry has implemented weekly meetings with the road foreman, and has scheduled some trainings for the road crew. A Haz Mat inventory is being started. These materials will be stored separately with MSDS sheets. The backhoe repair taking longer than anticipated. It should be back this week. On Wednesday 5/30, VT Local Roads is coming to do OSHA/VOSHA training for Duxbury and surrounding towns. Last Wednesday there were interviews for road crew position #3, now doing background checks, RC hopes to make a recommendation to the SB very soon. Dick emailed to ask Susan Baird at the state if we could move sand in to the pit while they are reviewing the Act 250 case. The state says say no further stockpiling of sand (or gravel) is authorized at this time. There is no timeframe for their overall response yet on the Act 250 issues. Dick will check back in with her before the next SB meeting.

Emergency Management committee - the paperwork for the radios and repeaters grant has been submitted. The paperwork for the next grant is in hand and being prepared.

Historical Society: The SB needs to decide where the monument will be located at the town site. The Historical Society's suggested site is at the intersection of the two driveways. Town crew will do the move. Mo moves to have the Historical Society place the monument in front of the garage, at the driveway intersection, with a new flag pole. Maureen second. Question: who will get the flagpole? Dick will get pricing on flagpole. All in favor.

\$545,223.01 was received last week from FEMA. We have now received about \$900k total in FEMA reimbursements so far. We are still waiting on Crossett Hill bridge project reimbursement.

AOT grants: We received the structure grant from AOT to cover the Pollander culvert @\$193k. John Grenier needs to put together the RFP for the project to go out to bid. An historical evaluation of the site needs to be done. This is an 80/20 grant, meaning the town will need to come up with about \$40k. There is some money in the capital reserve to cover the town's portion. The River Rd. project needs to be addressed ASAP. (side of road still settling). Cost range for River Rd. repairs = \$76 - \$100k based on three estimates. The town will need to hold a Special Town Meeting to get approval for funding.

New business: Devlin Rd. classification. How much is town road? Maureen investigated. The original town road went to Spencer's house, in front of the house (about 2/10 m up the road). In the mid 1990's, there was a move by the neighbors for the town to take over Devlin to Kilkenny's driveway, (another 2/10m for 4/10 total). This was informal at first, then formalized at a town meeting. Maureen was not able to locate this information in the meeting minutes she looked at). Is another 2/10m (for 6/10 total) to Keith Sherman's town road? (The Shermans moved in about 6 or 7 years ago). The gate on Devlin Rd. is on private property on the Grace property line, just past Sherman's (at 6/10m). Devlin was never was a town trail or town road beyond 6/10. There is no plowing by the town provided as far as Sherman's now. Maureen is concerned that town records have not been consistently updated upon actions of the Selectboard. For example: how does the town record an authorized curb cut? Dick: the building permit app has been modified to cover curb cuts. (The Delphia/Bauer property still needs to be addressed.) Dick asked Maureen to continue to research Devlin Rd. via SB meeting minutes for 4/10 and 6/10 mile and to report back at the next Selectboard meeting.

Opening of Town financial Audit proposals (responses to bid invitation):

- 1) Davis & Hodgdon - does not audit municipalities
- 2) McSoley McCoy - decided not to bid

Dick will be in touch with the state auditor to find out what to do next.

Velco posting: Velco sent notification to the town website email address as to permitted and non permitted uses of their transmission Rights of Way. Velco ROW's are purchased perpetual easements. Uses that affect access or safety are not permitted. It was recommended that this information be posted to the Zoning page of the website. Dick will pass it along to Al & the DRB also. This is not for the town to enforce.

Dick: we need summer tires for the 2004 truck. We are already over budget for tires this year. Dick recommends that we move \$3000 from Grader Tires line item (125A) and \$1000 from Subcontracting (126) to Tires (125). We need about \$3600 for tires and rims. Discussion of

whether we should be buying rims as well. Dick will check with the road committee for a recommendation about rims.

Dick: did the rebate for new garage lighting come in? Mo talked with Efficiency VT and it sounds like we are all set, but he does not know if the check came in.

We have no way of bracing truck bodies in the town garage. Dick wants to get a set of braces. This is a safety issue that needs to be addressed soon. Lars will send more info about options. (Prefab = \$1200)

Tax rate: there is nothing left in the town check book; that money was used to reduce the 2012 budget. Bill Yacovone's best guess is that we will have \$150k to pick up after FEMA reimbursements. We have to research the Governor's promise to make towns whole (over .03) on the tax rate. Also will the 90/5/5 cost share apply to both spring and Irene? There are no clear answers now. The total we need to make up might be \$270k. We may have to look at bonding depending on the town's share. Dick wants to have Bill Y meet with Selectboard to go over FEMA project worksheets to better define the amount that we are out between expenses and what we will get back from FEMA.

Steve will be liable for \$1500 charge by ECS (consultant) for gravel pit spill remediation. That soil will be excavated and encapsulated on site. Town backhoe will be used to excavate. No town wages will be paid for any of the associated work. No insurance claim has been pursued. Dick will research with our insurance company. Lars encouraged the board to consider the issue of employee liability for accidental or intentional events that incur cost to the town. An opinion has been requested from VLCT.

Point of order: when Steve Wilder became a liaison to the highway dept, the vote came to the board. Lars recommends that the same happen for Harry Rook. Clarification: that was because Steve was not a member of the Road Committee at the time. The vote was to add Steve to the road committee, it was not on the liaison position.

Shawnee: auditor bids. What next? This should be on the front burner. We only have until 9/30/12 to complete the single state audit for FEMA.

Jeff: why was the chloride truck following the grader last week? Dick: because they were spot grading, not doing entire stretches of road. Jeff: why has the silt not been removed from River Rd? Dick - we will work on rebuilding roads eventually, it is not possible yet given all of the other projects we have - time and money constraints.

Lars requests some chloride on Camel's Hump Rd. due to tourist traffic.

Maureen moved to adjourn at 7:45 pm. Mike 2nd. All in favor.