

MINUTES OF THE DUXBURY SELECTBOARD
August 8, 2011

Members present: JoAnn Berno, chair; Richard Charland; Mike Marshall; Ames Robb

Others present: Ken Scott, Todd Liberty, Al Quesnel, John Santamore, Doug Weber,
Lars Dickson, Kim Andrews, Peter DiNardi, Brenda Hartshorn, David
Specht, Gloria Rapalee, Steve Wilder

Road Report: Todd reported that they have just a few more things to go over with Bruce from FEMA to get all the paperwork done.

He wants to check tire inventory in the shop to make sure we have at least 8 new ones for the winter.

They will get a couple of bids for winter sand this year.

There was further discussion regarding the curb cut on the Luce property. Dick Charland made the motion that we correct the ditch problem at the Luce property on River Road to prevent further damage from runoff. Mike Marshall seconded the motion, and all were in favor of it.

Other curb cut permits were signed.

JoAnn Berno will draft a letter to a resident regarding a water line in a culvert on Turner Hill.

Town Clerk and Treasurer: Ken Scott presented the board with the document for a \$150,000 short-term loan that they needed to sign. This loan is to pay bills for the work that is being done on the roads as a result of the spring storm.

JoAnn Berno made a motion that the town waive a 3% penalty that could be issued for people who failed to file their Homestead Exemption papers on time. Ames Robb seconded the motion, and all were in favor of it.

The outstanding webmaster bill needs to be resolved but first the board needs to have it itemized.

Minutes and Budget: Ames Robb made a motion to approve the minutes from the July 7, 11, and 20 board meetings. Two changes were made to the July 11 minutes. In the Drug and Alcohol Testing paragraph, it should start with "Dick reported"; under Zoning Administrator, the last sentence should be eliminated, "There was. . . zoning laws." JoAnn Berno seconded the motion, and all voted in favor of it

Regarding the budget, Ken Scott confirmed that the overtime was due to storm work. There were no other budget questions.

Old Business: The board briefly discussed website management. Further discussion needs to take place after the board checks incoming proposals.

The board passed over discussion on the Personnel Policy Manual for tonight.

Dick Charland made a motion to approve the Conflict of Interest and Ethics Policy. Mike Marshall seconded the motion and all were in favor of it.

Dick Charland distributed copies of the minutes of the first Road Committee meeting. The next meeting is scheduled for September 13 at 6 p.m.

Regarding the Drug and Alcohol Policy, the town voted last month to go with VLCT's program. This requires the town to have in place its own policy; the town also has to appoint an employee rep and the road foreman needs to go through "Reasonable Suspicion Training". JoAnn Berno made a motion that Mike Marshall be appointed as the designated employer representative. Ames Robb seconded the motion, and all were in favor of it.

JoAnn Berno made a motion to approve the Drug and Alcohol Policy for Duxbury. Dick Charland seconded the motion, and all were in favor of it.

Discussion continued regarding the septic system of a parcel of Duxbury property. The board is unsure at the moment who actually owns the property, so JoAnn will follow up on that. The State is aware of the problem and its representative, Ellen Parr-Doering, has reported that she will put something in writing regarding steps the property owner must take to improve the septic system.

Discussion will continue next month with the Selectboard and the DLB regarding the storm water issue on the Fuller subdivision.

NewBusiness: A new computer is needed for the garage. The board will discuss Steve's needs regarding this and come up with specs.

JoAnn reported that all of the Act 250 information for the State Farm property is in the Town Clerk's office.

The meeting was adjourned at 7:55.

Respectfully submitted,

Pam Dever

