

## **Approved at 9/9/13 board meeting**

### Select Board Meeting Minutes

August 12, 2013

PRESENT: Dick Charland, Maureen Harvey, Marty Wells, Moe Lavanway, Dawn Poitras, Adam Magee, Ken Scott, Bob Magee, Jeff Poitras, Jeremy Goff, Kaiya Goff, Bonnie Morse, Lars Dickson.

Meeting called to order at 6:00 p.m. by Dick

#### MINUTES:

Motion made by Moe and seconded by Maureen to approve July 8, 2013 minutes with corrections. All in favor.

Motion made by Marty and seconded by Moe to approve July 15, 2013 minutes with corrections. All in favor.

Motion made by Moe and seconded by Maureen to approve July 22, 2013 minutes with corrections.

Motion made by Maureen and seconded by Moe to approve July 29, 2013 minutes as is.

#### CITIZENS AND VISITORS TO ADDRESS THE BOARD:

Jeremy and Kaiya Goff sent email out to board members regarding issues he is having with a resident of Duxbury regarding The Early Child Learning Center on Main Street. He felt he was being harassed because of where he parks his truck. Discussion and review of the DRB permit took place the board will follow up with the building's owner and the director of the center regarding the drive way safety issue.

#### HIGHWAY FOREMAN:

1. Adam provided folders of the flood damage from storms for possible FEMA reimbursement.
2. Adam provided grant application to the Board for signature. The grant is for \$1252.00 to help with work on Crossett Hill, Richardson Road and Grout Road. The town's contribution is labor to support the work.

MOTION by Maureen to submit the grant to Vermont Better Roads for \$1252.00, seconded by Moe. All in favor.

3. Temporary Bridge on River Road has been installed and parking signs removed. Dick wanted people to know that the bridge came out great.
4. Crew has completed all major projects and now doing regular maintenance, grading and ditching.
5. Crew is working on the class 3 road up to Camels Hump parking lot. Approximately 15 loads of gravel is needed. Gravel is being provided by the state's gravel pit. Fairpoint has taken care of the low telephone line. Adam is checking to see if the town can use the wood chipper from the state.

MOTION by Moe to seek 15 loads of gravel from the State Forest Park and Recreation for use of upper Camels Hump to the parking lot. Seconded by Dawn. All in Favor.

6. 2003 truck needs break shoes and is running rough. Adam is calling John \_\_\_\_\_ to have a computer check done on the truck. Adam will follow up with the board once all information and cost is gathered.
7. Maureen had follow up questions regarding Marshall Road, Feulner property and if mowing was completed. Adam said he has followed up with the Feulner property and mowing completed. Marshall Road at this time, no further information.
8. Culverts on Main Street will be added to next year projects. Dick asked about the culvert survey Adam said that these culverts were not on the survey. Adam will be marking on the map new culverts as they are replaced.
9. September 5th, the new truck will be delivered.

#### TOWN TREASURER REPORT:

Moe asked Ken if the following below was recorded in this budget from the Board Minutes on July 22, 2013.

Add to line 132 \$2000.00 and Add \$4300.00 to Line 124B. Ken stated that it was not and will make the change tomorrow.

Moe asked about line 151, Moe was wondering if it was workman compensation. Ken stated it was just insurance not workman compensation.

Maureen had questions about interest payment for loan with Merchant Bank. What has been paid does not seem to match up with what is owed. Ken will provide Merchant Bank statement to look at the interest paid to date. Dick state that Bill Yacavoni stated that we should be able

to pay off the loan if all taxes are paid. Dick and others questioned this since not all taxes are paid by the due date.

Bonnie Morse, an auditor for the town of Duxbury said the auditors should not be reconciling the check book monthly and that accounts payables should be by account not vendors. After discussion Ken will connect with Betty Gibbs assistant town treasurer to reconcile the statements.

#### ROAD COMMITTEE:

They did not meet this month but on next month agenda the committee will look at ways to cut overtime and develop a roads policy and to have it for the September 9<sup>th</sup> board meeting.

#### EMERGENCY MANAGEMENT:

Bob asked if more pictures of the damage from storms are needed for FEMA application. At this point, Adam has provided pictures but hang on to them in case they are necessary.

Emergency management will be looking at roads for the 911 signs and will begin to get them up on the roads.

Lars Dickson will be attending the Vermont Department of Health Emergency Planning Committee meeting in Barre.

Bob needs a copy of the check for the generator once it is processed to receive the 50% back from the grant. Ken will provide it once it processed.

Dick stated that there is a FEMA meeting in Waterbury this Thursday at 10:00 a.m. to discuss the process of the application. Dick, Maureen, and Ken will be attending. Dick stated that the State of Vermont has money to help towns until funding from FEMA is available.

Dick asked about the repeaters, Bob said Adam has taken over this. Adam reported that we are waiting to hear from the FCC and will follow up with the FCC tomorrow.

Dick asked about the dry hydrant on Camels Hump. Adam said it is plugged and the town has the permit to do the work. Adam will follow up with necessary people on to get the hydrant repaired.

#### OLD BUSINESS:

FEMA report (see notes above)

Repair River Road culvert (see notes above)

Tire Chains information was provided by Adam. Adam stated that the new truck has chains and set of tires.

MOTION by Marty to reduce the sand purchase to 4000 yards this year using the approximately \$7000.00 to be applied to the purchase of 4 pairs of singles at \$275.00 per pair; 8 pairs of triples at \$475.00 per pair; 3 pairs for grader at \$777.00 per pair; for a total of \$7231.00. Seconded by Maureen. All in Favor.

Adam will let Walkers know of the sand amount change.

Dick said that the board recieved a thank you letter from residents of Crossett Brook and end of Clyde road regarding the action the board took to fix the area after the storms.

NEW BUSINESS:

Dick presented information regarding the Con-Tech Culvert that is AOT approved for River Road where the temporary bridge is now. The estimation provided is \$165,000.00. Dick would like to present this at the FEMA meeting on Thursday to see if it would be reimbursable.

MOTION by Dawn to have Dick present the information to FEMA regarding the Con-Tech Culvert. Moe seconded. All in favor.

Dick said he was contacted by Central Vermont Regional Planning regarding the flood study. They wanted to attend tonight's meeting to discuss the grant and plan regarding the Winooski River. Dick suggested a different meeting date and he would check in with the board to set a special meeting for people to attend. Once date has been set the meeting will be warned.

Al Quensel provided us with information regarding trailers and campers usage on lands. He stated he spoken with a resident regarding issues. Al also stated he has spoken with the owner of the day care center on Main Street regarding the DRB permit.

MOTION by Maureen to adjourn meeting at 8:10 p.m. seconded by Marty. All in favor.

Submitted by Dawn Poitras

