

APPROVED

**MINUTES OF THE DUXBURY SELECTBOARD MEETING HELD ON
September 14, 2015**

PRESENT: Amy Scharf, John Murphy, Betty Gibbs, Maureen Harvey, Lars Dickson, Brian Fitzgerald, Betty Deforge, Kathy Deforge, Jeff Poitras, Diane Sansone, Ed Gormel, Rebecca Mead, Adam Magee, Connie Beyerle, George Beyerle, Mame McKee, Rick Avery.

Called to Order by Chair Amy Scharf at 6:05 PM and selectboard members introduced.

Additions/Changes to the agenda

Marshall Road dog removed

Historical Society Yard Sale to held in the Town Meeting Room on September 19th

Approval of Minutes

Citizen & Visitors to address the board

Rick Avery

Mr. Perry believes that the Hayden Hill project, if approved by the DRB, will be in violation of Zoning regulations. He brought his concerns to a recent DRB meeting and was referred by the DRB to the select board. Amy will contact the Chair of the DRB, Will Senning, and see what his understanding of the issue is.

Zeb Towne

Zeb is willing to provide the Town with a turn around on Richardson Road. John will work with Zeb and Adam to draw up the appropriate agreement between the Town and Zeb.

Lars Dickson

Lars informed the select board and Adam about the current condition of the road leading up to the State park and his concern that, left unattended, it will deteriorate at a faster pace.

George Beyerle

George provided the Board with a detailed diagram of the telephone lines that he feels are violating Town zoning regulations. John & Amy will make a site visit and report back to the board.

Luke (from Griffin & Griffin)

Work on closing the gravel pit has been hampered by the wet weather and the heavy clay soil. They have been catching up with the current stretch of dry weather and hope to be done by the end of this week. Luke will provide an up date to maureen.

Maureen shared with the Board the draft letter that has been sent to Susan Baird regarding our efforts to be in compliance with the relevant Act 250 regulations.

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Betty & Kathy Deforge

An estimate of \$1900 has been provided by Charlebois Towing to remove the three cement blocks that have tumbled upon the Deforge property. John made a motion to go engage Charlebois to remove the blocks, with the help of the Town Road crew, at the estimated price of \$1,900. Maureen seconded and all approved. John will contact Charlebois and coordinate with Adam.

The available culvert history of Scrabble Hill and Mountainview Road culverts were reviewed. Betty & Kathy shared how devastated they feel after having all of their property destroyed by, what they feel to be, the inappropriate placement of Town culverts. Betty feels that local neighbors Highway foreman Adam Magee and Selectman John Murphy, were particularly insensitive and unresponsive by not informing them of the damage that had happened to their property.

Motion made by Maureen to seek a quote from our engineer on an analysis of the drainage on Mountainview & Scrabble Hill, seconded by John and approved by all.

Ed Gormel

Confusion over the classification of Devlin road. Amy will try to retrieve the historic record from the Town Clerk.

Brian Fitzgerald

After Brian's explanation for the need, Maureen made a motion to appoint Brain as the Grant Administrator for the Municipal Planning Grant with Amy being the required primary contact from the Board and Maureen being Amy's alternate. John seconded and all approved.

Reports

Highway Foreman

Adam reported that work has begun on Crossett Hill. We now have a full crew and a full complement of tandem trucks. The Richardson Road turn around is on the list along with Devlin and Pollander Roads. Grading is underway in the North end. The dry weather has been helpful.

Treasurer

Audit by a representative of AOT found many of our FEMA records to be unavailable. We were informed that this is a violation of a required practice and needs to be rectified. Maureen has copies of all of the FEMA documents that she had previously sent in. Maureen will make her records available for copying.

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Emergency Management Committee

Mame McKee

After attending a planning meeting for next years Statewide "Vigilant Guard" exercise, Eric decided that it would be best for Duxbury to conduct our own table top training exercise. The tentative dates for the 2 1/2 hour event are 10/21, 10/24 and 11/4. John and Amy are confirmed participants. All selectboard members are invited to attend.

Approval of Minutes

Motion made by Maureen to approved the 8/10/2015 minutes, with changes. John seconded and all approved.

Motion made by Maureen to accept the 8/12, 2015 minutes, with changes. John seconded and all approved.

Motion made by John to accept the 8/24/2015 minutes as written. Betty seconded and all were in favor.

Motion made by Maureen to accept the 8/27/2015 minutes as written. John seconded and all approved.

Old Business

Fire Warden

Maureen made a motion to appoint Kyle Guyette as the Town's Fire Warden. Betty seconded and all approved. Amy will notify the appropriate people.

Personnel Policy

John will provide language regarding the approval of sick leave usage and resubmit the Draft for final approval and signatures.

Hayes Road Culvert

Update on the progress to date shared with the Board. Work continuing on schedule.

Class IV Road Policy

Review Postponed till next meeting

Garage hot water

John to contact Dick and schedule access to the garage for this Friday, 9/19 or next 9/25.

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Road signs and speeding

Motion made by Maureen and seconded by Betty, to investigate road sign needs, particularly in the area of the Town garden and Hart Road. All approved. Amy will investigate.

Executive Session

John made a motion to go into executive session to discuss a civil and a personnel issue at 9:25. Betty seconded and all approved.

John made a motion to come out of executive session at 10:24. Betty seconded and all approved.

John made a motion to adjourn at 10:25, Amy seconded and all approved.

Respectfully submitted,

John B. Murphy
Selectperson