

Duxbury Planning Commission

Meeting Minutes January 20, 2011

Members present: Erica Campbell, Brian Fitzgerald, Garrett MacCurtain, Rick Scharf

Guests present: Jodi Carpenter, Ames Robb, Doug Weber

Meeting was called to order at 6:34 pm by Brian Fitzgerald

Minutes: On motion by Erica/Rick, the minutes of the December 2, 2010 meeting were approved, unanimous.

Family Dollar Proposal: Erica provided background on the proposal to develop a dollar store by Top Notch Properties in Moretown. The Duxbury Planning Commission is considered an "interested party." PC representatives have attended two Moretown DRB meetings when this proposal was considered, but we have not taken a formal position.

There was discussion by all present about the proposal. There is considerable concern, given that the location, at the intersection of Vt. 100 and U.S. 2 is a gateway to both Duxbury and Waterbury. Much discussion focused on the impacts on traffic (the intersection is already at a level of service of F), pedestrian and bicycle access through this area, and issues related to aesthetics.

Following discussion, Erica moved, seconded by Garrett: *The Planning Commission will actively participate in the Moretown DRB proceeding on the proposed Family Dollar store. Issues of concern are traffic and the function of the U.S. 2/Vermont 100 intersection, and given the gateway nature of this location, architectural standards, landscaping, signage and lighting.* Motion passed, unanimous.

It was agreed that Erica would draft a letter to the Moretown DRB expressing our concerns. The draft will be finalized at the next PC meeting. PC representatives will attend the next Moretown DRB meeting, scheduled for March 3.

Apex Parcel Mapping Software: Brian had spoken to Ken Scott about the software, and it is no longer used. Ken asked for a motion by the PC to discontinue the annual subscription, a \$195.00 expense.

Garrett moved, seconded by Erica: *Discontinue annual subscription for Apex mapping software.* Motion passed, unanimous.

Town Plan: There was discussion of the timeline for completion of the town plan revision, which is due in August. PC members agreed to have initial drafts of their new/revised sections completed by March 1. In addition, we will set up a table/display at town meeting and try to engage more people in individual discussions of the key issues the revised plan will cover. Erica agreed to draft a one-page handout for review and discussion at our February meeting.

Next Meeting: February 10 at 6:30 p.m., in the town garage meeting room. Agenda items include continued discussion of the dollar store and town plan.

The meeting adjourned at 8:11 p.m.

Minutes by B.T. Fitzgerald