

## Duxbury Planning Commission

### Special Meeting Minutes December 22, 2015

Members present: Alan Quackenbush, Doug Weber, Brian T. Fitzgerald

The meeting was called to order at 6:33 p.m. by Brian Fitzgerald.

**Agenda changes:** none

**Minutes:** On motion by Alan/Doug, the minutes of the October 8, 2015 meeting were approved as written.

**State planning grant:** Brian has reviewed the grant and will execute it tomorrow. Doug will take the lead on developing an RFP for a consultant, with detailed discussion planned for the January meeting. Brian will set up a meeting with the new town treasurer to discuss accounting related to the grant funds.

**Annual report:** Brian will draft a report and get it to Ken Scott for inclusion in the town report before the publication deadline.

**Town forest:** Alan reported that he and Dave Burley (BGS) located the pins marking the corners of the Father Logue parcel. Alan noted that there is an undersized culvert on the access road to the former camp site that has been problematic in the past and could be a maintenance problem. The selectboard is scheduled to do a detailed review of the draft easement at 6:00 p.m. on February 2.

**VT-Alert system:** Following discussion, the commission decided that the Emergency Management Committee is handling those issues very well and more active participation by the planning commission is beyond our capacity.

**Other business:** none

**Next meeting:** January 14, 2016 at 6:30 p.m. in the town garage meeting room.

The meeting adjourned at 7:00 p.m.

Minutes by B.T. Fitzgerald